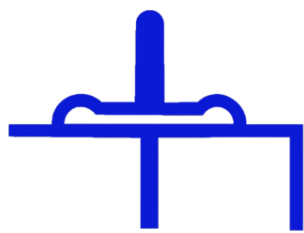


Title Page



VALOR CHRISTIAN
School International

2026-2027

Student/Parent Handbook

Letter from the Head of School

Dear Students and Families,

On behalf of the VCSI School Board, faculty, and staff, welcome to our school community. We are honored that you have chosen to partner with us in your child's education, and we look forward to building a meaningful and lasting relationship with your family.

At VCSI, our mission is to build God's Kingdom by equipping students to become lifelong disciples of Jesus Christ. We combine academic excellence with local and global service opportunities to prepare students to fulfill God's calling on their lives.

Our desire is to cultivate a generation of innovative Christ-followers who lead with wisdom, compassion, and integrity in their communities and around the world. We are committed to helping students grow academically, spiritually, socially, and emotionally as they develop into confident leaders and faithful servants.

This handbook has been created to provide families with important information regarding VCSI's policies, procedures, expectations, and values. While it cannot address every situation that may arise, it serves as a guide to help students, parents, and staff understand and support the school's mission and daily operations.

The education of a child is a shared responsibility, and a strong partnership between home and school is essential to student success. As an independent private Christian school, VCSI views enrollment as both a privilege and a commitment to the values and expectations outlined within this handbook.

Thank you for choosing VCSI. It is our privilege to serve your family, and we look forward to a year of growth, learning, and Kingdom impact together.

Blessings,

Rebecca Jastram
Head of School
Valor Christian School International

Admin and Times

Valor Christian School International

13600 SW Allen Blvd
Beaverton, Oregon 97008

(503) 642-1593 Phone
info@valorschool.org

School Administration

Rebecca Jastram, Head of School - rebecca.jastram@valorschool.org

Mary Blazer, Secondary VP - mary.blazer@valorschool.org
Jennifer Phillips, Elementary VP - jennifer.phillips@valorschool.org

Rashell Linenberger, Dean of Students/Admissions -
rashell.linenberger@valorschool.org

Becky Porterfield, Finance/HR - becky.porterfield@valorschool.org

School Hours

School Doors Open at 8am
8:15 am–3:00 pm Elementary
8:25 am–3:25 pm Secondary

Extended Care Hours
7:00 am–8:00 am
3:15 pm–5:30 pm

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Mission Statement / Core Distinctives

VCSI Mission Statement

Valor is a One-2-One school that partners with families in educating students to serve the Kingdom of God. We put courageous faith into action through innovation, collaboration, and global competence.

Core Distinctives

Courageous Faith

The truth of God's word stands at the center of everything we do. Faith in God gives us the courage to act boldly to live out the word of God and impact the world.

KNOW TRUTH: Graduates understand and can articulate the Truth of who God is and their own identity in Christ.

STAND FIRM: Graduates can stand firm in the truth of God with dignity and respect in the face of opposition.

LOVE WELL: Graduates actively seek opportunities to love God and others authentically.

Innovation

An ever-changing world needs creative solutions. Taking risks, learning from setbacks, and thinking outside the box help us create positive change for our community and around the world.

THINK CRITICALLY: Graduates approach and assimilate new information with critical thought.

APPLY KNOWLEDGE: Graduates apply knowledge and experience in novel situations, improving the world around them in God-honoring ways.

FAIL FORWARD: Graduates learn from failure and always seek to improve.

Collaboration

God has gifted each person with spiritual, physical, cognitive, and social strengths. By harnessing each person's unique giftings we collaborate to advance the Kingdom in our local and global community.

SEE VALUE: Graduates recognize their own strengths and the strengths of others.

BUILD UP: Graduates encourage others to develop and utilize their God-given strengths.

SEEK FELLOWSHIP: Graduates foster positive relationships that bring them closer to the body of Christ.

Global Competence

God's world is vast and varied. We expand our global understanding through cross-cultural partnerships and turn academics into action by problem solving global issues with knowledge and compassion.

BE HUMBLE: Graduates seek to truly understand the perspectives of their neighbors across the street and around the world.

HAVE COMPASSION: Graduates approach complex situations with compassion and respect, knowing that it is their responsibility to bring the Word of Christ to bear effectively.

HONOR CHRIST: Graduates acknowledge that Christ is King of this world and honor his rule in everything.

Statement of Faith

Statement of Faith

(Adapted from the Association of Christian Schools International)

The School Board, faculty, and staff of Valor Christian School International (VCSI) affirm, observe, and teach (Deuteronomy 6:1–9) these Biblical truths:

- We believe the Bible to be the only inspired, infallible, authoritative, inerrant Word of God (2 Timothy 3:16, 2 Peter 1:21).
- We believe there is one God, eternally existent in three persons -Father, Son, and Holy Spirit (Genesis 1:1, Matthew 28:19, John 10:30).
- We believe in the deity of Christ (John 10:33), His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35), His sinless life (Hebrews 4:15, 7:26), His miracles (John 2:11), His vicarious and atoning death (1 Corinthians 15:3, Ephesians 1:7, Hebrews 2:9), His Resurrection (John 11:25, 1 Corinthians 15:4), His Ascension to the right hand of God (Mark 16:19), and His personal return in power and glory (Acts 1:11, Revelation 19:11).
- We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature, and that men are justified on the single ground of faith in the shed blood of Christ, and that only by God's grace and through faith alone are we saved (John 3:16–19, 5:24; Romans 3:23, 5:8–9; Ephesians 2:8–10; Titus 3:5).
- We believe in the resurrection of both the Christ follower and the lost; they that are saved unto the resurrection of life, and they that are lost pass unto eternal separation from God (John 5:28–29, 2 Thessalonians 1:9).
- We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, 1 Corinthians 2:12–13, Galatians 3:26–28). We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13–14; 1 Corinthians 3:16, 6:19–20; Ephesians 4:30, 5:18).
- We believe that the term marriage has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Genesis 2:18–25). We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Corinthians 6:18, 7:2–5; Hebrews 13:4).
- We believe that God's command is that there be no sexual intimacy outside of or apart from marriage between a man and a woman. We believe that God wonderfully foreordained and immutably created each person as either male or female in conformity with their biological sex. These two distinct yet complementary genders together reflect the image and nature of God (Genesis 1:26–27, Psalm 139:13).
- Our Statement of Faith is not exhaustive of all of our beliefs. The Bible, as the inspired and infallible Word of God, speaks with absolute authority regarding the proper conduct of mankind and is the unchanging foundation for all belief and behavior. The VCSI School Board holds final interpretive authority on biblical meaning and application with regard to faith, doctrine, policy, practice, and discipline.

VCSI History, Structure, Accreditation

VCSI History

VCSI opened its doors in September 2016 with 150 students, 9 full-time teachers, and 9 support staff members in Pre-K through 12th grade. The school was housed in Living Hope Fellowship church between the fall of 2016 and the spring of 2023 at which time it relocated to Beaverton Christian Church. In 2017, Valor International Scholars (VIS) opened in South Korea, operating as a Boarding School. Since then Valor has established One-2-One partnerships with schools in The Phillipines, Kenya, Haiti, and Guatemala.

Organizational Structure

VCSI is an independent private school. Founded as part of the TIE Foundation, Valor is a licensed non-profit. The School Board exists to set the school's strategic plans and mission.

Accreditation

We are accredited by Cognia. This is the largest and most widely recognized accreditation organization. We use a mix of nationally recognized college credit classes, and advanced classes for the high school level. VCSI chooses to include our K – 8th grade classes in the accreditation. We do this to bring greater accountability and quality throughout our entire program and set ourselves apart as upholding a standard for excellence.

Entrance Requirements

Entrance Requirements

Students joining VCSI in K4 or Kindergarten will have a family interview with the Head of School or Vice Principal.

Pre-K and Kindergarten students must be 4 (Pre-K) or 5 (Kindergarten) years of age on or before September 1 of the calendar school year. However, younger students may be accepted on a case-by-case basis if they demonstrate readiness for the classroom setting.

To enroll in K4 or K5, students must:

- Be toilet trained
- Be able to listen to and follow instructions

Entrance testing may be required for new students applying for grades K4 through grade 12.

Transfer Students

Students applying for transfer admission will submit as appropriate:

- Past report cards, standardized test scores, transcripts, and discipline reports
- Evidence of successful completion of previous grade levels
- High school seniors need to be enrolled by September 30th of their senior year and need to finish a minimum of 6 credits to graduate with a Valor diploma

All students joining VCSI will complete a family interview with the Head of School or Vice Principal to determine the ability of VCSI to meet and support the student's needs.

While the profession of Christian faith is not a requirement for admission to VCSI, parents and students should be aware of the VCSI Christian values so that the potential for a strong partnership between the home and the school will exist.

Should there be an academic, disciplinary, or other concern, a contract will be agreed upon to ensure a positive working relationship. This may also include a probationary period. VCSI is an evangelical model and does allow students of different belief systems to enroll in our school. However, VCSI does use the Bible as our standard of truth and training on our campus. Students and parents must understand when enrolling in VCSI that their student will be required to attend all chapel and Bible classes. In addition, it is urged that all families carefully read the VCSI Statement of Faith, as this will be taught throughout our curriculum.

VCSI entrance requirements are designed to ensure a student's academic, emotional, and social readiness for a specific grade level and a potential for having a successful and rewarding experience. If the prospective applicant requires special accommodations, parents must be candid and forthright with the administration, supplying all necessary information required to determine the school's ability or inability to meet the student's needs. VCSI seeks to accommodate the individual needs of students. However, VCSI is limited in the extent of individual services it can provide for students who need additional

support. Consideration for admission will include VCSI graduation requirements and course offerings, where appropriate.

VCSI retains the right to accept or deny admission based on the entrance requirements.

VCSI accepts all qualified students regardless of race, color, or national origin. All students are afforded the same rights and privileges as provided by the school.

Admission / Withdrawal - Financial Policies

Admission/Withdrawal Policies

Parents enrolling their children at VCSI must support the school's philosophy and the policies set forth in this handbook, registration form, and contract. Parents are required to sign the Statement of Cooperation when they register their child for the first time, which is included with the online Registration Form. If this request presents any difficulty, the administration asks that you refrain from registering at the school. **VCSI retains the right to deny admission to any child whose needs we are unable to meet.**

Due to high demands for placement in certain grades, students may be placed on a waitlist. No student is enrolled until all fees have been paid. **These fees are non-refundable.**

State law requires all students to have an **Oregon Certificate of Immunization form**, available only from a doctor's office or the Health Department, on file prior to the first day. **The law requires the child to be excluded from class until this form is received. For more information, see the Oregon Health Authority website.**

It is understood that attendance at VCSI is a privilege and not a right. This privilege may be forfeited by any student who is not willing to conform to the standards and rules of our school both in conduct and attitude. The success of each student depends on a collaborative partnership between the school and the student's family. Parents and guardians are expected to communicate respectfully, support school policies, and work cooperatively with staff to maintain a positive, orderly learning environment. Disruptive behavior, hostile communication, or actions that undermine the school's mission or operations may result in review of a student's continued enrollment.

A student's withdrawal or transfer from the school must be submitted in writing by the parent or legal guardian whose name appears on the student's registration form. The withdrawal is not considered effective until the school has received and processed the written notification.

Tuition and other applicable financial obligations will continue through the effective date of withdrawal, provided the school's withdrawal process has been completed. If a student withdraws or is withdrawn during the school year, tuition will be prorated based on the effective date of withdrawal.

An early termination fee of \$500 will apply to any withdrawal or transfer and prorated tuition balance.

Requests for Records

Official school records will only be provided directly to another school. Unofficial records can be requested by the parent for their own use. Requests for school records must be made in writing by the parent or guardian whose name is on the registration form, and will require 3 business days for processing.

Financial Policies

The School Board and Administration set the tuition and fees of the school. Payments will be made through FACTS automatic withdrawal. Please do not give your payment to your child's teacher, put it in your child's book bag, or hand it to a car line attendant. Payments are accepted through the FACTS program or directly to the school office. Checks may also be mailed to the school.

All required fees must be paid in full before a student is enrolled or re-enrolled. **Fees are not refundable.** Tuition may be paid in full or in 10-month or 12-month installments. Ten-month installments are paid in August through May.

If your first payment installment is not received by August 15, you forfeit the spot being held for your child. If you choose to take advantage of the installment plan, payments are due on the 1st or 15th of the month and are not prorated based on attendance. If a student withdraws or is withdrawn during the school year, tuition will be prorated based on the effective withdrawal date.

Textbook usage is included in tuition and the Book and Tech Fee. Textbooks will be distributed to students the first week of each semester. Textbooks are the property of VCSI. Therefore students are expected to take good care of textbooks so they won't be charged for damages. Please see the textbook policy below.

Tuition installments are due each month. A Financial Authorization Online Form is required with registration. Additional fees for online payment may be assessed by the bank. A late payment processed per this policy but denied by the bank for any reason may result in suspension of the student from attending classes unless arrangements have been made with the Head of School.

By submitting the registration of your child, you agree to the terms of the contract and all terms set forth in this handbook.

Referral Discount

Valor offers a \$500 discount for each new student referred to VCSI. The discount is only valid for the first year of the new student's attendance (a one-time discount). The discount is prorated based on the date of the new student's enrollment. This discount cannot be applied to students in the same family.

Student Printing Policy

Students need to plan to print their assignments at home. This includes essays, articles, term papers, etc.

Textbook Policy

All permanent textbooks are the property of VCSI. They are issued to students for their use during the school year within their assigned classes. The value of all textbooks is based on the publisher's listed price, less depreciation based on age and condition, as determined by VCSI. Students are not permitted to write or mark in textbooks and are required to maintain and return them in good condition. In cases where a student fails to properly care for their textbook, the cost of repair or replacement may be charged.

The textbook coordinator is responsible for determining the overall condition of each textbook and will make the determination on serviceability. If a book must be replaced, the student/parent will be required to pay the current listed value.

School Safety & Security Plans

School Safety & Security Plans

To support campus safety and security, all visitors, including parents, must enter through the door leading to the upstairs school office. Parents, substitute teachers, and other guests are required to wear a visitor pass as a safety measure. This pass is issued at the school office desk. If an individual is seen without a visitor pass, they will be escorted to the office to check in, or the staff member will contact the school office to inform them of the visitor.

VCSI has implemented a comprehensive school safety plan to address safety issues facing all institutions serving a large community. There are many national, state, and local codes that we have customized to fit our current needs. We will continue to evaluate and adjust our plan to best serve our students. While we hope that a serious incident never occurs, our goal is to be prepared for any potential emergency. We conduct scheduled drills to deal effectively with emergency situations that could occur in or around the school and church while both are in session. At all times, our first priority is to protect all students and staff from harm.

In order for our emergency response plans to be effective, we depend upon the cooperation and assistance of many people and agencies. We also depend on you, as parents, to support our efforts. Please talk to your children and emphasize how important it is for them to follow instructions from their teachers and school officials during any emergency. Your cooperation is vital to helping us protect the safety and welfare of all children and staff.

Therefore, we ask parents to observe the following general procedures in emergency situations:

- Do not telephone the school.
 - We understand and respect your concern, but it is essential that the telephone system be available for emergency communications. Emergency announcements and status reports will be distributed through a text and email alert system, and possibly through the media. You also will receive instructions on where you should go and how/when you may be able to pick up your child.
- Do not come to the school until instructed to do so.
 - It may be necessary to keep the streets and parking lot clear for emergency vehicles. If evacuation is required, students will be evacuated to Fir Grove Elementary School at 6300 SW Wilson Ave, Beaverton, OR 97008. You will be notified of this through the alert system via text and/or email.
- Carefully read all information you receive from the school.
 - You may be receiving updates about our safety procedures from time to time.

Visitor Policy

All campus visitors must have the consent and approval of the Head of School or the grade-level VP. Permission to visit may be given at the time requested if at all possible, or within a reasonable period of time following the request. This does not preclude visits occurring on the same day as requested. Visitors must sign in at the front desk and receive a visitor pass from the front desk. Visitors must specify the purpose of their visit and their destination. Visitors must return the visitor's pass and sign out when they leave campus. Children who are not enrolled at the school are not to be on the campus unless prior approval from the Head of School or VP has been obtained. This would exclude special events such as school programs.

Alumni Visiting Policy

We are always proud to welcome our alumni back to campus! Our graduates are an important part of our school community, and we value their continued connection with students and staff. To ensure the safety and smooth operation of our school day, we ask that all alumni follow the guidelines below when planning a visit:

- **Scheduling Visits:** Alumni must arrange their visit ahead of time with the teacher or student they wish to see. This helps ensure that the visit does not interrupt class time or other school activities.
- **Check-In Procedure:** Upon arrival, alumni should check in at the office and sign the visitor log. A visitor pass will be provided and must be worn while on campus.
- **Visiting Areas:** Alumni visits should take place in the school lobby or outdoor areas. For safety and to minimize classroom disruption, alumni are not permitted to roam the halls or enter classrooms during the school day.
- **Respectful Conduct:** We ask all visitors to respect the learning environment and follow any directions from staff members while on campus.

We appreciate our alumni's cooperation and understanding as we work together to maintain a welcoming environment for everyone.

Health Policy

All students must have an Oregon Immunization Form from a doctor or the Health Department on file before entering school. For new students entering from another school, the permanent record will be checked to make sure all immunizations have been completed. If not, the student will be required to have the required immunizations.

Parents are required to provide the school with written information regarding existing health and medical conditions that may prohibit a student from participating in school programming. This should be provided at the beginning of the school year or at the onset of the condition as it occurs. Examples might be food allergies, sight or hearing problems affecting proper seating, medication needed, or health problems affecting physical activity. A medical treatment form must be on file for children who may require treatment for asthma or allergic reactions. The school office will contact you regarding the completion of this form.

*****Please note: We are NOT a peanut-free facility*****

We can have a peanut-free lunch table available at lunch time - should it be needed.

Medication

If your child must take a prescription drug during the school day, parents will need to inform the school office. Prescriptions must be kept and taken in the school office.* The medication should be in the pharmacy-issued prescription container and delivered to the office by the parent. **DO NOT SEND ANY MEDICATION WITH STUDENTS.** If the student requires a daily medication, be sure to ask the pharmacy to dispense in two containers: one for school and one for home.

If your student requires a rescue medication (e.g., EpiPen, inhaler, etc.) they are allowed to keep it with them. Please let the front office know that they have this requirement. Also, if they need to use it, they must report it to the front office so it can be documented.

Head Lice Policy

Lice are very easily spread from student to student. They are NOT indicative of unsanitary living conditions or a social disease. Lice can be treated and contained. Parents are required to notify the school as soon as lice are discovered on their child. The parents of a child who is found to have lice (which includes live bugs, eggs, or nits) will be notified by administration and that child will be sent home until the child is free of lice. The infected child's classmates will be notified so parents may check for lice. The school will notify affected parents by sending home information pertaining to head lice inspection and prevention. Our goal is to prevent an outbreak.

Accidents

Every effort is made to prevent accidents; however, in the case of an accident, qualified school personnel will administer first aid. All employees are trained in basic first aid and CPR. Parents will be contacted in cases of serious accidents, all head injuries, or illness. If parents cannot be reached, emergency numbers given to the school by the parents will be used. In certain situations, it may be necessary for the administration to call first responders to provide advanced care for your child. This decision is taken with utmost care and concern for the student and upon the counsel of the school's principal or superintendent.

Campus Safety and Law Enforcement Partnership

At Valor Christian School, the safety and well-being of our students, families, and staff is a priority. As part of our ongoing commitment to maintaining a safe and secure campus, Valor may invite local law enforcement to visit, patrol, or maintain a visible presence on campus and during school arrival and dismissal times.

These partnerships are a proactive part of our overall safety practices and provide an additional layer of support for our school community. Law enforcement presence may vary based on school activities, community needs, and campus safety considerations.

We are grateful for our partnership with local law enforcement and their support in helping us provide a safe, welcoming environment for everyone in the Valor community.

Attendance Policy

Attendance Policies

Regular attendance is critical to student learning and academic success. Many classroom activities offer important learning opportunities through hands-on learning and peer interaction that cannot be replicated outside of the classroom. Parents have the legal responsibility to make sure that students attend school regularly. The following guidelines should be read and understood by both students and parents.

Inclement Weather Policy

In the case of inclement weather, VCSI will follow the Beaverton Public School District's decision regarding closing. Please tune to the local radio and/or TV stations for the most up-to-date information. If the Beaverton School District has a delayed opening, we might have a delayed opening. The time school starts will be announced through the parent alert text and email system. If VCSI needs to be closed for an unforeseen reason, parents will be contacted through the text and email database alert system. Please ensure all contact information is current and accurate at all times. Parents should keep their contact information current using the Parent Portal. VCSI reserves the right to make an exception to this policy.

Sickness Policy

If your child has had a fever (100.4 or higher), vomited, or had diarrhea in the past 24 hours, keep them home. Other indicators that your child should remain home are a persistent cough, congestion, or thick, green mucus in the nose. Children coming to school sick will be sent home. If you suspect your child is ill, please keep them home. If there are any changes in your emergency contact information, parents are required to make those changes through the Parent Portal in FACTS. This is most important when sickness or an emergency occurs. The school needs to be aware of any medical problems, allergies, asthma, or any other chronic condition.

Parents interested in gathering assignments during absences/early dismissals in elementary are asked to **email the teachers the day prior**, so those assignments may be gathered in a timely manner. The teachers will respond via email and the assignment will either be included with the email, left in the office to be picked up by the parent at the close of the school day, or sent home with the student in the case of an early dismissal. Parents or students gathering assignments in grades 6–12 may locate these on Schoology. We ask parents not to interrupt classrooms to gather assignments. Please see the syllabi for the policy on makeup of assessments.

Communicable Diseases

VCSI desires to maintain a healthy school environment by instituting controls designed to prevent the spread of communicable diseases. The term “communicable disease” shall mean an illness which arises as a result of a specific infectious agent that may be transmitted either directly or indirectly by a susceptible host or infected person or animal to other persons. A teacher or administrative official who reasonably suspects that a student or employee has a communicable disease shall immediately notify the school office.

Any student or employee with a communicable disease/illness will be excluded from school while ill. If the nature of the disease and circumstances warrant, an independent

physician's examination to verify the diagnosis of communicability may be required. VCSI reserves the right to make all final decisions necessary to enforce this policy and to take all necessary action to control the spread of communicable diseases within the school.

Absence Reporting Procedures

Pre-Arranged Absences – A pre-arranged absence form will need to be completed and signed by the parent or authorized guardian and returned to the office prior to the start of the absence. This form facilitates communication between teachers, students, and parents. These forms can be found in the school office.

Excused and Unplanned Absences – Call the VCSI School office 503-642-1593 between 7:30 am and 9:00 am or email attendance@valorschool.org no later than 9:00 am on the day of the absence. If a parent or authorized guardian does not notify the school via phone or email the day of the absence the student must report to the office with a written note prior to returning to class. The note should include the student's full name, grade, date of absence, reason for absence and the parent or guardian's signature (please print name under signature). Students who fail to bring in a note or email from the parent or guardian within 24 hours (the start of the second day of school after the absence) will receive an unexcused absence for the day they were gone and will be ineligible to make up assignments.

Excused Absences

Absences due to illness, court appearances, family emergencies and medical, dental, or orthodontic appointments are examples of excused absences. Parents are encouraged to make necessary appointments outside of school hours where possible. If appointments must be made during school hours, parents are encouraged to make consecutive appointments at different times of day to avoid repeated absences from the same class or curricular activity.

Partial Day Absence

If a student arrives after the start of school or leaves before the end of day the office must be notified by the parent or authorized guardian either in person or by signed note or email upon arrival or prior to the student leaving. If a student is leaving early they will be waiting for you at the front desk at the appointed time. A parent must sign the student out at the reception desk for students being picked up by a parent or guardian.

Students arriving late or leaving early must be signed in or out through the school office by a parent or authorized guardian. Students leaving campus during the school day must be signed out at the reception desk.

Athletic and Activity Attendance All secondary students (grades 6–12) must be in attendance for the full school day in order to participate in any after-school practices, competitions, performances, or activities on that same day. This expectation aligns with school athletic participation guidelines. Exceptions may only be granted by administrative approval in extenuating circumstances.

Excessive Absences: Frequent absences negatively impact student learning, regardless of whether they are excused. Students who accumulate excessive absences in a semester will be reviewed for academic standing.

- At approximately **10 absences in a single class per semester**, students may be required to meet with administration and may be placed on a pass/fail grading status or required to petition for course credit.
- At approximately **20 absences in a single class per semester**, students may be withdrawn from the course or denied credit.

Decisions will be made by school administration based on individual circumstances. Students who are permitted to continue in a course may be required to submit a written plan outlining how they will meet course requirements and earn credit. Additional academic or disciplinary consequences may be applied as determined by administration.

Tardiness Students are expected to arrive on time: 8:15am for elementary school and 8:25am for secondary school. Excessive tardiness disrupts learning and may result in disciplinary action or academic consequences.

Elementary Students (K-5) Because elementary students depend on parents or guardians for transportation, excessive tardiness, over 3 tardies, per semester will be addressed through communication with parents. Repeated tardiness may result in a parent conference with school administration.

Secondary Students (6-12) Tardies will be tracked each semester and consequences will be given accordingly:

- 3 tardies: Warning and parent notification
- 5 tardies: Lunch detention and parent notification
- 8 tardies: Two lunch detentions and parent conference
- 10 or more tardies: Administrative review and possible loss of privileges, including off-campus lunch, early release, participation in extracurricular activities, or other school privileges.

Students arriving late without a parent call/note/email will be recorded as absent for that class period.

Students who are tardy due to medical appointments, school-sponsored activities, emergencies, or circumstances approved by the administration will not be subject to disciplinary consequences.

The school reserves the right to address patterns of excessive tardiness on a case-by-case basis.

Early Release and Late Start Privileges -Qualified juniors and seniors may be granted late start, early release, and off-campus lunch privileges with a completed permission form on file and administration approval.

Students must sign in and out at the reception desk whenever arriving late, leaving early, or leaving campus for lunch. These privileges may be revoked due to academic concerns, excessive tardiness, failure to follow procedures, or other disciplinary reasons.

Daily Arrival and Departure / Motor Vehicles

Daily Arrival and Departure

All drivers should enter from SW Menlo Drive and exit to SW Wilson Avenue. **Traffic flow around the church and school is one-way.** Parking is available for parents and staff in Aisles D and E. Students may park in Aisle F or higher.

Arrival Procedures

The school day begins promptly at 8:15 am in the elementary and at 8:25 am in the secondary. Extended Care will begin at 7:00am. Morning carline and drop-off will begin at 8:00 am. Please see the map for designated parking. All parents walking students into the building prior to 8:15 am should enter through VCSI main office entrance. It is the parent's responsibility to be sure their children are safely escorted into the building if a duty teacher is not available outside. Students are not to be dropped off or picked up on the side streets.

Teachers will open their classroom doors by 8:00 am.

Arrival and departure are not times for Parent/Teacher conferences, as this compromises student safety.

Arrival after 8:15 am for Elementary: All elementary parents and students coming to campus between 8:15 am – 3:25 pm should enter the building through the school office.

Arrival after 8:25 am for Secondary: All secondary parents and students coming to campus between 8:25 am – 3:25 pm should enter the building through the school office.

Dismissal Procedures

Parents are expected to be prompt in picking up their students. If you will be delayed, please call the school to inform the teacher and your child.

Kindergarten through 5th grade dismissal: At dismissal, students will line up with the carline supervisor. All students will be dismissed through the front doors by the school office. Students will be walked to their cars by a school staff member.

Secondary school dismissal: All secondary students will be dismissed from the outside playground area. Students are not allowed to wait off the property. Please come into the parking lot to get students or drive through the carline. Middle school students will be dismissed by a staff member to ensure they are released only to an authorized pick-up person.

All elementary school students who have not left campus within 30 minutes of school dismissal time will automatically be sent to Extended Care for supervision and will be billed accordingly.

Middle school students must be picked up by 3:45 pm, unless they are participating in a school-sponsored activity. Students who remain on campus after 3:45 pm without supervision will be signed into Extended Care, and families will be billed accordingly.

High school students must leave campus by 3:45 pm, unless they are participating in a school-sponsored activity. Students who are waiting for transportation may wait outside but may not remain inside the building.

No student may remain on campus unsupervised at any time. Students who do not follow these expectations may be subject to disciplinary action.

We realize emergencies happen, and you may have to call a neighbor or someone not on your normal pick-up list to come get your child. When this happens, call the school office with the name of the person, description, and car license plate number. Teachers will ask for identification from that person.

Extended Care Program

VCSI offers an extended after-school program from 3:15pm until 5:30pm. Please see the separate Extended Care brochure for more information.

Motor Vehicles on Campus

The use of motor vehicles by students is considered a privilege, not a right. Abuse of this privilege in any way will result in the student not being permitted to drive on school property. Students are expected to adhere to all the rules set forth therein.

Technology Policies

Technology Policies

At VCSI, we recognize the tension between the need to educate students in the use of 21st-century technology and the risks and challenges of unfettered access to online technology. We believe that it is critical that students leave high school not only with the 21st-century skills necessary to be successful in college and beyond, but also with the understanding and self-discipline to use the technology in constructive and edifying ways. Our school uses internet filtering, but we do recommend parents place additional filters on student technology as they deem appropriate. To help accomplish this, VCSI has a tiered approach to technology use on our campus.

K–2nd grade: In these grades, teachers will model the use of technology in the classroom offering children access to practice with technology in very specific teacher-guided activities. Students may interact with online content as a class on the classroom TV screen while the teacher operates the device, or they may be using our mobile technology lab to begin building typing skills or to access specific content guided by the teacher (examples: math or reading supplemental programs).

3rd–4th grade: Our middle elementary grades teachers will help students use technology in guided activities that help students understand how to use online sources to find safe, credible information. Students will use our mobile technology lab to begin building research skills and may complete assignments using the devices. However, technology will still be used with close teacher guidance and supervision.

5th grade: In fifth grade we will work with students to combine their previous experience with the idea of good digital citizenship. As students enter middle school and beyond, they will become not only consumers of online content, but creators of it. This is an exciting challenge and a big responsibility. We as educators are committed to helping students become ready both in terms of skills and in terms of habits and understanding. Fifth graders will be learning about digital citizenship through Common Sense Media's digital citizenship curriculum. Through this program students will learn how to make good decisions about what to access and what to post online, as well as when and where technology use is appropriate. During fifth grade we will also help students transition into our "bring your own device" (BYOD) program. In the fall of fifth grade students will continue to use our mobile computer lab as we continue to build skills. In winter term, after Christmas break, students will begin to bring their own devices to use when the class is working with technology. Students will not be permitted to use their devices without teacher permission and supervision. Beginning the second semester, we require our fifth graders to bring their devices to use in class on assignments and activities. Students will be introduced to learning platforms like Schoology and Google Workspace.

6th–8th grade: In middle school, students will be transitioning to using technology independently to complete their in-class work and their homework. Access to a computer will be an important resource for communication, research, and completing assignments. Our sixth, seventh, and eighth graders will participate in our "Bring Your Own Device" (BYOD) program. Teachers and staff will expect students to have access to their device at home and at school. Our middle school teachers will continue helping students understand constructive and appropriate usage of devices. Students will continue to practice safe habits and use technology under supervision. If students are using their technology in

ways other than what is asked or expected of them during class, teachers will remove the student's technology and place it in the office for a parent to pick up.

9th–12th grade: In high school, we ask that students act as responsible stewards of their time and resources. Students will participate in our “Bring Your Own Device” (BYOD) program and be responsible for their own devices. If students are using their technology in ways other than what is asked or expected of them during class, teachers will remove the student's technology and place it in the office for a parent to pick up.

On-Campus Chromebooks

Elementary classrooms will have access to the classroom sets and will follow the technology policy. Secondary students must provide their own computers. The school has a brochure on what technology would be the best fit based on educational needs. The school uses Bark as an internet safety monitoring system to help protect students while using school accounts and devices. Bark scans school-managed email, documents, and online activity for potential safety concerns, including issues related to self-harm, bullying, inappropriate content, and threats of violence. When a concern is flagged, designated school staff are notified and will follow up according to school safety protocols.

Cell Phone and Smartwatch Policy

Valor recognizes that tech tools come with both benefits and drawbacks. Our policies are designed to foster a culture that is characterized by thoughtful attention and digital competence.

Students are not permitted to have cell phones or smartwatches between 8:00 am and 3:25 pm. Devices must remain turned off and stored in students' backpacks or lockers, as applicable. In order to participate in technology-based activities, students must bring their charged laptop every day. If students need to use their phones during the school day, they may do so under the supervision of the front office staff. Just ask for a stylish “Phone Zone” lanyard!

Technology is to be used only for educational purposes (this includes no video games or sharing of music), and that technology cannot be used without permission of the teacher. Teachers will confiscate any items in use without authorization.

School Lunches

School Lunches

Hot Lunch Program

The Valor Lunch Crew is excited to offer tasty, fresh, and healthy lunches, with a few cheat meals thrown in. Our hot lunch offerings change daily and include an entree, fruit, and veggies. We also offer a gluten free option for each day's entree. Please review each month's menu for our full offerings.

Typically, the next month's menu will be emailed to active families on the 15th. Online ordering opens at the same time, and stays open through the 25th. This schedule could fluctuate due to holidays, short months, and/or school breaks. Families will be notified of these changes via the monthly email.

We utilize an online ordering program to help streamline the ordering process. We know parents are busy and hope that this tailor-made program is helpful to you. Payments are made online to complete your order for the following month's lunches. We accept debit/credit cards and eCheck payments. Please note that our Program pays the transaction fees so we kindly request the use of the eCheck option.

We recognize that students occasionally forget to bring a lunch. We offer a cold lunch option that can be ordered the same day. The student simply needs to come ask for one. The student's FACTS account will be charged for this option.

How do I order on Hot Lunches?

1. Go to <https://valorschool.ahotlunch.com>
2. Create a Username and Password
3. Enter the name(s) and grades for each of your children and use the school code 136.
4. Click on the Order Button, select who you are ordering for, and pick what meals you want to buy.
5. Pay and you're done!

We are always trying to make our lunch program bigger and better so please watch for our monthly Hot Lunch emails!

Please note: VCSI is NOT a peanut-free facility.

Parents may request that their child sit at a peanut-free lunch table. A parent should communicate with the school office and their child's teacher regarding any allergies.

School Policies

School Policies

Field Trips

Field trips are regularly scheduled throughout the year and are a wonderful way to bring classroom activities to life. Such trips will have a purpose and an objective in mind. Students are required to maintain the same level of self-discipline away from school as is required at school.

Information regarding date and time will be sent home with the student prior to each trip. Each trip will require a signed permission form.

Teachers will determine the need for drivers and/or chaperones. A parent wishing to drive for a field trip must obtain approval every two years by submitting a driver's license, insurance declaration page, and completing a background check to the school office at least one week before the trip.

Please note: Siblings are not allowed on school-sponsored field trips without prior approval from the school administration.

Money Sent to School

Children should be discouraged from bringing large amounts of money to school. When money must be brought for special reasons, it should be in an envelope with the child's name, the amount, and the purpose written on the front. Tuition payments are not to be sent with a student for any reason.

Lost and Found

All items turned in to the lost-and-found will remain at the school for a total of 2 weeks; after that, unclaimed items without identifying names will be donated to Goodwill/Northwest Children's Outreach.

Parent/Teacher Conferences

Parent/Teacher conferences are held officially once per year, and as needed throughout the year upon request. It is the desire of the administration and the faculty to be of service to both parents and students. We do urge, however, that such conferences or visits be made by appointment at a convenient time for both teacher and parent. At no time should parents interrupt the class to speak with the teacher.

If you need to talk with a faculty member, please email them directly.

Holiday Celebrations

The following traditional holidays are given recognition at VCSI: Thanksgiving, Christmas, and Easter. VCSI does not commemorate Halloween with decorations and activities. We ask that students and staff do not dress up for Halloween.

Parent Involvement

Parent Involvement

Parents and families play a vital role in the life of VCSI. We value our partnership with you and welcome volunteers throughout the school year. Parent volunteers are essential in supporting lunch and recess supervision, classrooms, field trips, and special events.

To volunteer, all participants must complete a background check. Those who wish to drive students for field trips, retreats, camps, or other school events must also complete the Volunteer Driver Form.

Our Volunteer Coordinator, **Bethany Thompson (bethany.thompson@valorschool.org)**, will regularly share volunteer opportunities and school needs throughout the year. We encourage you to join us whenever you are able. We are truly grateful for the time, gifts, and support of our volunteers as we work together to help our students grow and thrive.

Communication

Parents are encouraged to communicate openly with the school whenever questions or concerns arise. VCSI, in turn, seeks to communicate clearly and consistently with families. We ask that you carefully read all notes, bulletins, and emails sent home. Parents may also utilize our website, valorschool.org for another avenue of communication.

VCSI will regularly communicate in the following ways: weekly newsletters, website, Facebook, Instagram, and teacher emails. There is also a Staff Directory on our website, which links directly to faculty members. Our goal is to respond to your email within 24 hours during the business week. Please expect a delay over weekends or holidays.

If you have a concern, the proper and requested way to begin resolving it is to communicate with the party directly involved. If the concern remains unresolved, the person with the concern should proceed to the next level of authority. If you have a classroom concern, for example, bring your questions or comments at an appropriate time to the teacher, then to the Vice Principal, then to the Head of School, then to the School Board. We follow the principle of Matthew 18:15-17.

Athletic Participation

The VCSI athletic department seeks to glorify God through sports. We will strive to teach our students to play with integrity, honesty, and discipline, helping them realize that in everything they do, they represent themselves, their school, and their families. We believe that playing sports can prepare our students with many real-life skills such as setting goals, working hard, and coming together as a team to accomplish something greater than oneself.

VCSI competes in athletic contests as a Valley 10 League member of OSAA.

VCSI views athletics to be an integral part of our educational system. As student-athletes, our students will know that academics are a priority and that playing sports is a privilege.

This will encourage the realization of their dreams through facilitating a path that will lead to long-term success. Students who earn below 60% in any class are not eligible to participate in games and must remain on the bench until they regain eligibility. For elementary and secondary sports, a student can also be withheld from games for negative behavior and attitude.

Please review the VCSI Athletic Handbook and Commitment Form for more information.

Educational Program

Educational Program

Decisions regarding the educational program at VCSI match the Mission Statement adopted by our School Board. We seek to offer appropriate academic opportunities at all grade levels in order to help each student reach his or her full God-given potential. Academic standards are high, and the curriculum is chosen to reflect these expectations. Individual curriculum content is chosen based on several criteria including state and national benchmarks. Classroom teachers regularly measure students' progress using MAP Testing and teacher-made assessments. Parents will receive information from their child's teacher(s), giving details on the teacher's expectations relating to overall classroom routines, grading policies, and parent/teacher communication.

Elementary special areas include Computer, PE, Library, Music, Art, Chapel, Bible, and Spanish. All special areas may not be available to all grades. Secondary special areas include college credit courses, OSAA athletics, dynamic elective options, and more. Students will also participate in weekly chapel services which are creative, dynamic, and focused on worshipping God. All secondary students will also participate in Impact groups weekly.

VCSI desires each student to live a balanced life. The age, grade level, and subject matter are considered as teachers plan the amount of homework. The time needed to complete homework may vary according to the assignment and the independent study habits of the student. If the student is unable to complete homework in a reasonable time frame, the teacher is available to schedule a meeting with the parent to appraise the situation.

Grading

Grade files are kept online and include attendance, discipline and students' academic achievement. Check Schoology for current grades and assignments.

Kindergarten-4th grade uses a numbered grading system

4 - Exceeds Expectations: Consistently demonstrates understanding and application beyond end-of-semester grade-level expectations.

3 - Meets Expectations: Demonstrates mastery of end-of-semester grade-level expectations.

2 - Approaching Expectations: Is making progress toward mastery of end-of-semester grade-level expectations.

1 - Beginning: Demonstrates limited progress toward mastery of end-of-semester grade-level expectations and requires additional support.

N/A - Not Assessed: This standard was not taught or assessed during this reporting period.

5th grade-High School students use letter grades and are reported on report cards. Report cards are issued electronically two times per year. Semester grades are reported on the student's transcript and in official school records.

94-100=A (4.0) 90-93=A- (4.0)

87-89=B+ (3.0) 83-86=B (3.0) 80-82=B- (3.0)

77-79=C+ (2.0) 73-76=C (2.0) 70-72=C- (2.0)
67-69=D+ (1.0) 63-66=D (1.0) 60-62=D- (1.0)
0-59=F (0.0)

“Incomplete” grades on report cards must be made up within two weeks from the end of the marking period.

Elementary Homework Policy

Homework may be assigned to provide meaningful practice of concepts taught in class. General homework expectations are designed with the average VCSI student in mind and may vary based on individual student needs.

At Valor Elementary, we believe meaningful learning happens both at school and at home. Homework should support student growth, foster a love of learning, and strengthen the connection between school and family life. Our elementary homework philosophy focuses on quality over quantity. We prioritize activities that have the greatest impact on student success: reading and foundational skill fluency.

Elementary Home Learning Expectations

Students are encouraged to engage in reading at home each day for approximately 15 minutes. This may include reading independently, reading with a family member, listening to reading, or discussing what they have read. Whenever possible, students are encouraged to read aloud to build fluency and confidence.

Teachers may also provide a weekly practice packet that includes brief fluency activities appropriate to each student's grade level. Examples may include letter sounds, sight words, spelling words, math facts, or other foundational skills.

Additional Practice Opportunities

Teachers may occasionally offer optional practice activities, extension opportunities, or unfinished classwork when additional reinforcement is beneficial.

Students who need additional support or enrichment may receive individualized practice recommendations from their teacher.

Secondary Homework Policy

With our block schedule and 45- and 90-minute class periods, we will do our best to have students begin their homework in class and complete as much as possible in school; however, they should expect to have homework.

These expectations are general and may change according to the speed and ability of a particular student or for an occasional special class project. High school students enrolled in Dual Credit courses may have a substantially heavier load.

In order to become well-rounded individuals, students need to have time to participate in varied activities outside the school or simply play. Homework deadlines are specified by the teacher for each class.

Semesters

VCSI operates on the semester system. Report cards are issued two times a year. The purpose of these report cards is to give parents an accurate indication of their child's performance throughout the year. The reports are an evaluation by the teacher of each child's ability and application in a particular subject. Parents are encouraged to request conferences at any time deemed necessary, as well as to review their student's grades through the Schoology Parent Portal. Instructions for access will be emailed to the parents at the beginning of the school year.

Academic Honors

HIGH SCHOOL:

Highest Honors	GPA of 4.0 and above
Honors	GPA of 3.5–3.99

MIDDLE SCHOOL:

Highest Honors-	GPA of 4.0 and above
Honors	GPA of 3.5–3.99

National Honor Society- Must meet requirements as outlined in NHS Charter.

FFA Honor Sash- Must be a member for at least 2 years, must have received Chapter Degree.

Valor Founding Families- Must meet Founding Families Requirement established in 2016.

Academic Integrity

Academic Integrity

Academic Integrity is the cornerstone of ethical scholarship and learning. It embodies the values of honesty, fairness, and accountability. At its core, academic integrity signifies the commitment of students to uphold the highest standards of intellectual honesty by acknowledging the contributions of others through proper citations and references, refraining from plagiarism or cheating, and producing original work that reflects their own understanding and effort. Upholding academic integrity fosters an environment of trust and respect, enabling students to develop critical thinking skills, nurture a genuine pursuit of knowledge, and ultimately prepare for ethical and successful contributions to society. By adhering to the principles of academic integrity, students demonstrate their dedication to personal growth, learning, and the preservation of the integrity of our academic community.

Plagiarism

Plagiarism is the act of using someone else's ideas, words, or work and presenting it as your own. It encompasses copying and pasting from sources without acknowledgment, submitting someone else's work as your own, or paraphrasing extensively without giving credit. Plagiarism not only undermines the principles of academic integrity but also diminishes the educational process by hindering original thought and authentic learning.

Plagiarized work will receive no credit and will result in a conversation with the student's parents. These consequences may increase upon repeated offense and severity, including suspension and expulsion.

Generative Artificial Intelligence

The use of generative artificial intelligence tools (e.g., ChatGPT or similar platforms) on assignments is considered a violation of VCSI's Academic Integrity Policy when used without explicit teacher permission or in a manner not approved by the teacher.

When a teacher explicitly permits the use of AI tools for a specific assignment and defines appropriate parameters for use, students may use such tools within those guidelines. In these cases, use of AI is comparable to other instructional tools, such as graphing calculators, when permitted by the teacher.

If AI use is not explicitly allowed, it is prohibited as it may provide an unfair academic advantage and compromise the integrity of student work. When expectations are unclear, students are expected to seek clarification from the teacher prior to using any AI tool.

Students may be required to explain, defend, or demonstrate their understanding of any submitted work if questions arise regarding its authenticity or compliance with VCSI's Academic Integrity Policy.

VCSI Graduation Requirements

VCSI Graduation Requirements

Graduation Requirements (Credits)		
	Valor Honors Diploma	Valor Diploma
Language Arts	4	4
Mathematics	3	3
Science	3	3
Social Science	3	3
*Bible	4	4
**Additional Core Class	1	0
PE	1	1
Health	1	1
Personal Finance	0.5	0.5
Higher Ed/Career Path Skills	0.5	0.5
World Language	2	0
Technology/Art	1	0
***World Language/Tech/Art credits combined	0	3
*Mission (.25/yr at Valor)	1	1
*AXIS (.25/yr at Valor)	1	1
Electives	2	3
Total Credits	28	28
* Transfer students are only required to earn Bible, Mission and Axis credits during the years they are enrolled at VCSI		
** The additional core course must be in Mathematics, Science, or Social Science.		
***The state of Oregon requires three credits of World Language/Art/Tech in any combination		
The Valor Diploma meets the State of Oregon graduation credit requirements, with Bible credits counting toward elective requirements.		

One credit represents a year of coursework. Each credit includes 130 contact hours. Receipt of a high school diploma will depend on successful completion of the required courses.

Valedictorian/Salutatorian Process

As part of the graduation process, it is our passion to honor students who not only have the highest academic achievement but have also embodied the mission and values of VCSI. To achieve this, VCSI utilizes an expanded selection process for the honors of Valedictorian and Salutatorian. Following grade submissions for Semester 1, Seniors who have attended VCSI for a minimum of 5 terms with a weighted GPA of 3.90 or higher will be invited to apply to be the Valedictorian or Salutatorian. Students must be carrying a full academic load and be taking the most rigorous courses reasonably available to them. Students will complete an application and may be invited to interview before the School Board. Final selection is contingent upon the student successfully completing all graduation requirements and maintaining eligibility through graduation.

Student Support

Student Support

Accommodations for Students with Documented Learning Disabilities

It is the responsibility of parents/guardians of students with learning disabilities to provide the school with official documentation from a licensed professional qualified to diagnose the students' learning needs. Based upon the submission of the required documentation, a meeting will be scheduled with Student Support services and staff to go over accommodations. Accommodations are intended to provide equitable access to learning and do not alter the academic standards or graduation requirements of VCSI.

Repeating Courses

Students may repeat courses for which they earned a D or below to address learning gaps or deficiencies and to ensure an appropriate level of readiness for future learning. If a higher grade is earned during the repeat of the course (or a semester of a year-long course), then the original grade converts to an NG (in the semester the course was originally taken) while the improved grade is recorded for the semester in which the course was retaken. If the same grade or a lower grade is earned, the original grade will remain, and an NG will be recorded to indicate a repeated course.

Regardless of how many times a student repeats a course under this policy, the student may only receive credit one time for the course. The highest grade earned in a course repeated by a student under this policy shall be the grade awarded for credit. Students may repeat courses at an outside accredited program or college to gain the necessary knowledge and skills. Only original grades of "D" or "F" may be replaced in courses with the same content.

Transcript Revisions and Credit Recovery

As a school, VCSI does not permit transcript revisions, with the exception of a necessary absence, prolonged illness, or other reasons beyond the control of the student that prevent the completion of a course by the end of the grading period. An incomplete grade would be altered upon completion of necessary coursework. Students who take a class for credit recovery will have both the original grade and new grade on their transcript.

Return-to-School Clearance

Following incidents of suicidal ideation or attempt, and/or homicidal ideation or attempt, a student must receive written clearance from a licensed mental health professional before returning to school. Upon returning to school, the school must receive documentation that the student has received clearance from a mental health professional. This document must state that the student is not currently at risk of harming themselves or others, and that the professional believes they are safe to return to school.

Guardianship

Please be sure the school has on file a court order regarding custody for your child, if applicable. The school cannot mediate or become involved in family disputes. If special circumstances exist, the custodial parent or legal guardian should provide all instructions to the school in writing. Our concern is for the welfare of the child, and this can be accomplished only through appropriate channels.

Dress Guidelines

Dress Guidelines

VCSI believes that our students bear the image of God. As such, VCSI dress code guidelines are in place to train students in honoring their bodies as creations of God and as community members. Appropriate dress at school is a joint responsibility of students and parents. Students are expected to exercise modesty and good judgment in selecting apparel. Clothing acceptable for school-wear must be clean, neat, modest, and appropriate for a learning environment.

We ask students and staff to honor Valor's community identity by following these dress guidelines. We would like our dress guidelines to be a positive outline for our community.

The guidelines below are general in nature and will not address every possible circumstance. The administration reserves the right to determine whether a student's dress or appearance is appropriate for the school environment. Students found to be breaking dress code will be required to wear a PE Uniform for the day and parents notified through FACTS. Students who violate the dress code more than three times may have additional consequences as deemed by administration.

General Guidelines

Messaging on clothing and personal items: Clothing, jewelry, and personal items (backpacks, binders, fanny packs, gym bags, water bottles, etc.) must be free of writing, pictures, or insignia that contain inappropriate innuendo or double meanings; advertise or promote drugs, alcohol, tobacco, or other inappropriate content; or advocate racial, ethnic, religious, or political prejudice.

Shoes: Flip-flops (5th–12th grade only), sandals, and slides may be worn unless the student is involved in an activity which would require the student to run. At no time are bare feet permitted on the campus.

Jewelry: For safety, no one is permitted to wear jewelry during P.E. or while participating in sports. Chains attached to clothing or worn from the waist are not permitted. Facial piercings are limited to one small nose stud. Students are allowed to wear modest ear piercings.

Tattoos/Body Markings: Visible tattoos may be required to remain covered at the discretion of school administration.

Hats: Students may wear baseball caps or beanies subject to teacher discretion. Hoodies may be worn; however, the hood itself must stay off the head during class, or per teacher discretion.

Hair: No extreme hair styles that would be distracting in nature or substantially disruptive to the learning environment. The principal will make decisions on any issues in this area.

Make-up: Makeup should be modest and appropriate for the school environment. Dark or extreme makeup that is distracting to the learning environment is not permitted.

Dress Code, cont.

Gentlemen	Ladies
Shirts: Shirts shall be of an appropriate size and cover the torso and overlap the waistband of the pants or shorts. Sleeveless shirts with shoulders greater than 2 inches are permitted. Shirts must extend to waistbands when arms are raised. Pants/Shorts: Students may wear jeans, pants, and shorts that are neat and clean, with no holes above the knee. Clothing should fit appropriately and not be excessively tight or excessively loose. Students are permitted to wear shorts that extend to within 6 inches of the knee. Pants or shorts must be worn at the waistline. Outerwear: Coats, hoodies, and other outerwear may be worn, provided they do not obscure the student's face. Undergarments: No undergarments of any type are to be visible during school or at school events.	Shirts: Shirts shall be of an appropriate size and cover the torso and overlap the waistband of the pants or shorts. Sleeveless shirts with shoulders greater than 2 inches are permitted. Shirts must extend to waistbands when arms are raised. No halter-style, low cut, plunging, crop-tops or tube tops allowed. Pants/Shorts: Students may wear jeans, pants, and shorts that are neat and clean, with no holes above the knee. Clothing should fit appropriately and not be excessively tight or excessively loose. Students are permitted to wear shorts that are no more than 6 inches above the knee. Pants or shorts must be worn at the waistline. Outerwear: Coats, hoodies, and other outerwear may be worn provided they do not obscure the student's face. Undergarments: No undergarments of any type are to be visible during school or at school events (this includes sports bras). Skirts/Dresses: Females may wear skirts and dresses that are no more than 6 inches above the knee. Dress tops should not be revealing and follow the guidelines for shirts. Stretch Bottoms: (5th-12th) Form fitting pants or shorts made from stretch fabric may only be worn underneath pants, shorts or dresses that meet dress code requirements.

VCSI Discipline Policies

VCSI Student Behavior Policies

Our Approach to Student Behavior

Partnering with parents to help children reach their God-given potential includes providing consistent, biblical guidance and accountability. Our desire is to "train up a child in the way he should go" (Proverbs 22:6) by encouraging Christlike character, establishing appropriate boundaries, and providing opportunities for restoration, growth, and reconciliation.

Our approach to student behavior is centered on discipleship rather than punishment. We recognize that behavior is often the outward expression of a student's understanding, maturity, choices, or circumstances. Rather than responding only to the behavior itself, we seek to understand what is influencing a student's actions so we can provide guidance that encourages wisdom, responsibility, and spiritual growth. Every situation is considered individually, with the goal of helping students learn to evaluate their choices through the truth of God's Word.

While classroom management practices may vary, the goal remains the same: to help every student grow in biblical wisdom, personal responsibility, and Christlike character. Teachers will communicate classroom-specific expectations through their classroom handbooks.

When behavioral concerns arise, parents or guardians will be contacted as needed so that home and school can work together to support the student's growth. Open, respectful communication and a unified partnership are essential in helping students develop the character and decision-making skills that will serve them throughout life.

Because our desire is to see every student flourish, VCSI will make every reasonable effort to provide guidance, accountability, and support. However, when a student's ongoing pattern of choices demonstrates an unwillingness to respond to correction or significantly disrupts the safety, mission, or learning environment of the school, the Head of School reserves the right to require the student's withdrawal. While this decision is never made lightly, it may become necessary when the school determines it can no longer effectively fulfill its mission for that student or the broader school community. Whenever appropriate, restorative conversations, reconciliation, and opportunities to make things right will be incorporated into the discipline process.

Classroom Expectations:

- Listen and follow directions.
- Raise your hand before speaking or leaving your seat.
- Keep your hands and feet to yourself.
- Respect your classmates and your teacher.

Passing Time Expectations:

- Go directly to class.
- Respect other classmates as they move to their classes.

Lunchroom and Lunch Break Expectations:

- Keep food and drinks in the cafeteria.
- All food and drink waste thrown away in garbage cans.

In-Classroom Discipline Procedure

Any behavior that interferes with other student's ability to learn will be addressed. Students will be given an opportunity to correct their behavior. If they choose not to correct their behavior, the following steps will be taken by the classroom teacher:

1. Reminder
2. Verbal Warning
3. Classroom Consequence: Time-out, parent email or phone call, and documentation in FACTS.
4. Lunch Detention
5. School administration may assign additional consequences, including parent conferences, additional lunch detention, suspension, or other disciplinary measures, based on the nature, severity, or frequency of the behavior.

Any discussion about a student's steps is welcome after class. Discussions or comments during class will earn additional steps. Behavior that prevents others from learning or cannot be effectively corrected within the classroom will be escalated to the appropriate VP.

Respecting Church Spaces

Since Valor shares property with Beaverton Christian Church, it is important to understand and respect the physical boundaries between the two organizations. All "non-school" spaces will be clearly marked. Students may not go into these spaces for any reason except in case of emergency. A lack of respect for these boundaries will result in immediate consequences including suspension.

Character and Conduct

VCSI recognizes that a student's behavior is often the outward expression of something deeper. Choices may be influenced by a variety of factors, including maturity, understanding, relationships, emotions, or circumstances. Rather than focusing solely on the behavior itself, we seek to understand the motivations behind a student's actions so we can provide appropriate guidance, accountability, and support.

Because every student and every situation is unique, the examples that follow are intended as general guidelines rather than an exhaustive list. School administrators and staff will thoughtfully and prayerfully consider each circumstance, striving to respond with both truth and grace. Our goal is to help students grow in wisdom, character, responsibility, and Christlike living while maintaining a safe, respectful, and Christ-centered learning environment for all.

Note: VCSI also reserves the right to determine and implement appropriate responses to student behavior when a student's choices are inconsistent with the school's mission, values, or standards. Each situation will be considered individually, with the desire to provide guidance, accountability, and support that encourages growth. Our

commitment is to partner with families in helping students mature into men and women of Christlike character, wisdom, responsibility, and integrity.

Violation	Response/ Consequence
Dress code violation	Parent/guardian notification through FACTS Call home & required clothing change Options: T-shirt / gym shorts or new clothes 3 Violations = Conversation with VP and appropriate consequence given.
Cell phone use at inappropriate times or not in phone zone	Immediate loss of phone usage. If repeated further consequence to be determined by VP
Inappropriate technology use	Students who use school technology, devices, networks, or online resources inappropriately may be subject to disciplinary action. Consequences may include loss of technology privileges, parent/guardian notification, school disciplinary measures, and restitution for damages.
Tardies	3 tardies: Warning and parent notification 5 tardies: Lunch detention and parent notification 8 tardies: Two lunch detentions and parent conference 10 or more tardies: Administrative review and possible loss of privileges, including off-campus lunch, early release, participation in extracurricular activities, or other school privileges.
Inappropriate Physical Contact (Students should maintain approximately six inches of personal space from one another unless participating in a teacher-directed activity.)	A call home and appropriate consequence determined by VP
Cheating/Plagiarism	No credit will be given on test or homework Call home and documented in FACTS Additional cheating may result in suspension or dismissal
Lying	Phone call home Detention Additional lying may result in suspension or dismissal
Attitude/Disrespect	Detention Call home and documentation in FACTS.

	Continued offenses may result in suspension or dismissal.
Sexual Harassment	The administration will conduct an investigation into the incident and consult with the School Board regarding appropriate disciplinary measures. Sexual Harassment is an offense which can warrant immediate dismissal.

Bullying and Cyberbullying

Bullying is any gesture or written, verbal, graphic, or physical act, including those that are electronically transmitted. Bullying is conduct that meets the following criteria:

- is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating, threatening, or otherwise likely to evoke fear of physical harm or emotional distress
- is directed at one or more student(s)
- is conveyed through physical, verbal, technological or emotional means
- substantially interferes with educational opportunities, benefits, or programs of one or more pupils
- adversely affects the ability of a student to participate in or benefit from the school's educational programs or activities by placing the pupil in reasonable fear of physical harm or by causing emotional distress

The administration will conduct an investigation into the incident and consult with the School Board regarding appropriate disciplinary measures. **Bullying and cyberbullying are offenses which can warrant immediate dismissal.**

Behavioral Responses

Lunch Detention – Students assigned to lunch detention will be responsible for cleaning the lunchroom and will eat separately under supervision of the Secondary or Elementary VP or assigned monitor for the entire lunch period.

School Detention – Detentions may be assigned when a student has repeatedly broken a stated school rule or policy, or where the Administration deems it as an appropriate consequence for an individual occurrence. Detention will be held at dates and times set by the Dean of Students. Detentions take precedence over all non-academic activities, including athletic practices.

In-School Suspension – I.S.S. may be assigned at the discretion of the school administration, who will determine the length of the suspension. Teachers will provide academic work for the student to complete during the suspension. The student will have no contact with other students during this school day. Students in suspension, including athletes, may not participate in or attend school sponsored events (at home or away). A parent conference may be required before the student returns to the classroom.

Out-of-School Suspension – O.S.S. may be assigned at the discretion of the school administration, they will determine the length of the suspension. Students will not be allowed to complete missed assignments. Students in suspension may not participate in school-sponsored events (at home or away). A parent conference may be required before the student returns to the classroom

Probationary Contract – A probationary contract may be assigned when a student continually violates rules or for a particularly severe infraction. The establishment of a probationary contract will be assigned by the school administration. A student who violates the terms of this contract may be recommended for disciplinary dismissal.

Disciplinary Dismissal- Disciplinary Dismissal will be given when the student's behavior is severe or is not changing through our normal disciplinary procedure. This can be the result of an individual situation or an ongoing problem. The decision to dismiss a student will be made by the school administration. If a student is asked to leave the school, they cannot attend any school sponsored events.

Off-Campus Behavior

A student's choices outside of school are an extension of their character and reflect the values they are developing. Because students are representatives of the VCSI community, we encourage them to make decisions that demonstrate integrity, respect, wisdom, and Christlike character wherever they are.

When off-campus behavior is inconsistent with the mission, values, or standards of VCSI, the school may address the matter through its disciplinary process. As with all matters of student conduct, administrators will thoughtfully and prayerfully consider the circumstances surrounding the behavior, seeking to understand the factors that influenced the student's choices while providing appropriate guidance and support.

Digital Citizenship and Social Media

A student's online presence is an extension of their character and provides opportunities to reflect wisdom, integrity, respect, and Christlike conduct. Whether communicating through social media, text messages, messaging apps, gaming platforms, or other digital spaces, VCSI encourages students to make choices that honor God, build others up, and reflect the mission and values of our school.

When digital communication or online activity is brought to the school's attention and is inconsistent with the mission, values, or standards of VCSI, the school may address the matter through its student discipline process. As with all matters of student conduct, administrators will thoughtfully consider the circumstances surrounding the situation while seeking to provide appropriate guidance, and opportunities for growth.

VCSI reserves the right to inspect a student's personal belongings when there is reasonable concern regarding the safety, well-being, or integrity of the school community. This may include electronic devices, backpacks, lockers, vehicles on school property, or other personal items. Any search will be conducted respectfully, thoughtfully, and with consideration for the individual circumstances.