

Student and Parent Handbook 2026-2027

A Welcome from the Head of School

On behalf of the VCSI School Board, faculty, and staff, it is my privilege to welcome you to the VCSI community. Thank you for entrusting us with your child's education and for partnering with us in the important work of shaping the next generation of Christ-centered leaders. We are grateful to walk alongside your family and look forward to building a meaningful and lasting relationship rooted in faith, purpose, and a shared commitment to excellence.

At VCSI, we are on mission to further His Kingsom. Our calling extends beyond academic achievement; we desire to see students develop courageous faith that shapes how they think, lead, and serve. We believe that faith is not meant to remain passive or confined to the walls of a classroom or church. Rather, we are called to move from apathy to action, living boldly for Christ.

Through a high-quality, Christ-centered education, VCSI equips students with the knowledge, character, global competencies, and 21st-century skills necessary to navigate an ever-changing world. We integrate academic excellence with local and global mission opportunities, helping students connect what they learn with how they live. Our desire is to cultivate a generation of compassionate and courageous Christ-followers who recognize their God-given gifts, embrace their calling, and use their influence to advance His Kingdom. We want our students not only to understand their faith, but to live it out with conviction, courage, and a willingness to make a difference wherever God leads them.

This handbook has been developed to familiarize you with VCSI's policies, procedures, goals, and expectations. While no handbook can address every situation, we trust that it will serve as a valuable resource and provide clarity as we work together throughout the school year. We ask all students, parents and guardians, faculty, and staff to become familiar with its contents and to uphold the standards and values that guide our community. As an independent private institution, VCSI considers enrollment a privilege and a shared commitment to the mission, vision, and Christ-centered principles upon which our school is built.

We believe the education of a child is a sacred responsibility and that the strongest outcomes are achieved when school and home work together in partnership. I encourage you to take time to review this handbook with your child, discuss its expectations, and reinforce the importance of personal responsibility, mutual respect, and a faith that is demonstrated through daily choices and actions.

Thank you for choosing VCSI and for entrusting us with the privilege of partnering with your family. It is my honor to serve this community and to work alongside you as we prepare students to live with purpose, lead with courage, and serve with compassion. May we continue to challenge one another to move beyond apathy, live out our courageous faith, and faithfully use our gifts and opportunities to make an eternal impact for His Kingdom.

Together, we are building His Kingdom, growing disciples, and equipping students to live boldly for Christ.

With gratitude,

Rebecca Jastram
Head of School

Valor Christian School International

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School Hours

8:15 am-3:00 pm Elementary
8:25 am-3:25 pm Secondary

Extended Care Hours
7:00 am-8:00 am
3:15 pm-5:30 pm

Interactive Table of Contents

VCSI Mission Statement _____ 7
Core Distinctives _____ 7
Statement of Faith _____ 8
VCSI History _____ 9
Organizational Structure _____ 9
Accreditation _____ 9
Entrance Requirements _____ 10
- Pre-K and Kindergarten
- Transfer Students

Admission/Withdrawal Policies _____ 11
Financial Policies _____ 11
- Referral Discount
- Student Printing Policy
- Textbook Policy

School Safety & Security Plans _____ 13
- Visitor Policy
- Health Policy
- Medication
- Head Lice Policy
- Accidents

Attendance Policies _____ 15
- Inclement Weather Policy
- Sickness Policy
- Communicable Diseases
- Absence Reporting Procedures
- Excused Absences
- Partial Day Absence
- Excessive Absences
- Excessive Tardiness
- Early Release Students
- Upper-class Student Privileges and Responsibilities

Daily Arrival and Departure ____ 18
Arrival Procedures
Dismissal Procedures
Extended Care Program
Motor Vehicles on Campus
Technology Policies ____ 19
On-Campus Chromebooks
Cell Phone and Smartwatch Policies
School Lunches ____ 21
How do I order from Hot Lunches?
School Policies ____ 22
Field Trips
Money Sent to School
Lost and Found
Parent-Teacher Conferences
Holiday Celebrations
Parent Involvement ____ 23
Communication ____ 23
Athletic Participation ____ 23
Educational Program ____ 24
Mission Participation
Grading
Homework
Semesters
Academic Honors
Academic Integrity ____ 27
Plagiarism
Generative Artificial Intelligence
VCSI Graduation Requirements ____ 28
Valedictorian/Salutatorian Process
Student Support ____ 29
Accommodations for Students with Documented Learning Disabilities
Repeating Courses
Transcript Revisions and Credit Recovery
Requests for Records
Return to School Clearance
Guardianship ____ 30

Dress Guidelines _____ 31
General Guidelines
Dress Code, cont.
VCSI Discipline Policies _____ 33
In-Classroom Discipline Procedure
Respecting Church Spaces
Matters of Habit and Heart
Bullying and Cyberbullying
Explanation of Disciplinary Consequences
Off-Campus Behavior
Social Media

VCSI Mission Statement

Valor is a One-2-One school that partners with families in educating students to serve the Kingdom of God. We put courageous faith into action through innovation, collaboration, and global competence.

Core Distinctives

Courageous Faith

The truth of God's word stands at the center of everything we do. Faith in God gives us the courage to act boldly to live out the word of God and impact the world.
KNOW TRUTH: Graduates understand and can articulate the Truth of who God is and their own identity in Christ.
STAND FIRM: Graduates can stand firm in the truth of God with dignity and respect in the face of opposition.
LOVE WELL: Graduates actively seek opportunities to love God and others authentically.

Innovation

An ever-changing world needs creative solutions. Taking risks, learning from setbacks and thinking outside the box help us create positive change for our community and around the world.
THINK CRITICALLY: Graduates approach and assimilate new information with critical thought.
APPLY KNOWLEDGE: Graduates apply knowledge and experience in novel situations, improving the world around them in God honoring ways.
FAIL FORWARD: Graduates learn from failure and always seek to improve.

Collaboration

God has gifted each person with spiritual, physical, cognitive, and social strengths. By harnessing each person's unique giftings we collaborate to advance the Kingdom in our local and global community.
SEE VALUE: Graduates recognize their own strengths and the strengths of others.
BUILD UP: Graduates encourage others to develop and utilize their God given strengths.
SEEK FELLOWSHIP: Graduates foster positive relationships that bring them closer to the body of Christ.

Global Competence

God's world is vast and varied. We expand our global understanding through cross cultural partnerships and turn academics into action by problem solving global issues with knowledge and compassion.
BE HUMBLE: Graduates seek to truly understand the perspectives of their neighbors across the street and around the world.
HAVE COMPASSION: Graduates approach complex situations with compassion and respect knowing that it is their responsibility to bring the Word of Christ to bear effectively.
HONOR CHRIST: Graduates acknowledge that Christ is King of this world and honor his rule in everything.

Statement of Faith

(Adapted from the Association of Christian Schools International)

The school board, faculty, and staff of Valor Christian School International (VCSI) affirm, observe, and teach (Deuteronomy 6:1-9) these Biblical truths:

- We believe the Bible to be the only inspired, infallible, authoritative, inerrant Word of God (2 Timothy 3:16, 2 Peter 1:21).
- We believe there is one God, eternally existent in three persons-Father, Son, and Holy Spirit (Genesis 1:1, Matthew 28:19, John 10:30).
- We believe in the deity of Christ (John 10:33), His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35), His sinless life (Hebrews 4: 15, 7:26), His miracles (John 2:11), His vicarious and atoning death (1 Corinthians 15:3, Ephesians 1:7, Hebrews 2:9), His Resurrection (John 11:25, 1 Corinthians 15:4), His Ascension to the right hand of God (Mark 16:19), and His personal return in power and glory (Acts 1:11, Revelation 19:11).
- We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature, and that men are justified on the single ground of faith in the shed blood of Christ, and that only by God's grace and through faith alone are we saved (John 3:16–19, 5:24; Romans 3:23, 5:8–9; Ephesians 2:8–10; Titus 3:5).
- We believe in the resurrection of both the Christ follower and the lost; they that are saved unto the resurrection of life, and they that are lost pass unto eternal separation from God (John 5:28–29, 2 Thessalonians 1:9).
- We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, 1 Corinthians 2:12–13, Galatians 3:26–28). We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13–14; 1 Corinthians 3:16, 6:19–20; Ephesians 4:30, 5:18).
- We believe that the term marriage has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Genesis 2:18–25). We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Corinthians 6:18, 7:2–5; Hebrews 13:4).
- We believe that God's command is that there be no sexual intimacy outside of or apart from marriage between a man and a woman. We believe that God wonderfully foreordained and immutably created each person as either male or female in conformity with their biological sex. These two distinct yet complementary genders together reflect the image and nature of God (Genesis 1:26–27, Psalm 139:13).
- Our Statement of Faith is not exhaustive of all of our beliefs. The Bible, as the inspired and infallible Word of God, speaks with absolute authority regarding the proper conduct of mankind and is the unchanging foundation for all belief and behavior. The VCSI school board holds final interpretive authority on biblical meaning and application with regard to faith, doctrine, policy, practice, and discipline.

VCSI History

Valor Christian School International opened its doors in September 2016 with 150 students, 9 full-time teachers, and 9 support staff members in Pre-K through 12th grades. The school was housed in Living Hope Fellowship church between the fall of 2016 and the spring of 2023 at which time it relocated to Beaverton Christian Church. In 2017, Valor International Scholars (VIS) opened in South Korea, operating as a Boarding School. Since then Valor has established One-2-One partnerships with schools in The Phillipines, Kenya, Haiti, and Guatemala.

Organizational Structure

Valor Christian School International is an independent private school. Founded as part of the TIE Foundation, Valor is a licensed non-profit. The School Board exists to set school strategic plans and mission.

Accreditation

We are accredited by the Cognia. This is the largest and most widely recognized accreditation organization. We use a mix of nationally recognized college credit classes, and advanced classes for the high school level. VCSI chooses to include our K- 8th grade classes in the accreditation. We do this to bring greater accountability and quality throughout our entire program and set ourselves apart as upholding a standard for excellence.

Entrance Requirements

Students joining VCSI in K4 or Kindergarten will have a family interview with the principal or the principal's representative.

Typically, Kindergarten students must be 4 (Pre-K) or 5 (Kindergarten) years of age on or before September 1 of the calendar school year. However, younger students may be accepted on a case-by-case basis if they demonstrate readiness for the classroom setting.

To enroll in K4 or K5, students must:

- Be toilet trained
- Be able to listen to and follow instructions

Entrance testing may be required for new students applying for grades K4 through grade 12.

Transfer Students

Students applying for transfer admission will submit as appropriate:

- Past report cards, standardized test scores, transcripts, and discipline reports
- Evidence of successful completion of previous grade levels

All students joining VCSI will complete a family interview with the principal or the principal's representative to determine the ability of VCSI to meet and support the student's needs.

While the profession of Christian faith is not a requirement for admission to VCSI, parents and students should be aware of the VCSI Christian values so that the potential for a strong partnership between the home and the school will exist.

Should there be an academic, disciplinary, or other concern, a contract will be agreed upon to ensure a positive working relationship. This may also include a probationary period. VCSI is an evangelical model and does allow students of different belief systems to enroll in our school. However, VCSI does use the Bible as our standard of truth and training on our campus. Students and parents must understand when enrolling in VCSI that their student will be required to attend all chapel and Bible classes. In addition, it is urged that all families carefully read the VCSI Statement of Faith, as this will be taught throughout our curriculum.

VCSI entrance requirements are designed to ensure a student's academic, emotional, and social readiness for a specific grade level and a potential for having a successful and rewarding experience. If the prospective applicant requires special accommodations, parents must be candid and forthright with the administration, supplying all necessary information required to determine the school's ability or inability to meet the student's needs. VCSI will make every effort to accommodate every learner. However, VCSI is limited in the extent of individual services it can provide for students who need additional support. Consideration for admission will include VCSI graduation requirements and course offerings.

VCSI retains the right to accept or deny admission based on the Entrance Requirements. **Valor Christian School accepts all qualified students regardless of race, color, or national origin. All students are afforded the same rights and privileges as provided by the school.**

Admission/Withdrawal Policies

Parents enrolling their children at VCSI must support the school's philosophy and the policies set forth in this handbook, registration form, and contract. Parents are required to sign the Statement of Cooperation when they register their child for the first time, which is included with the online Registration Form. If this request presents any difficulty, the administration asks that you refrain from registering in the school. **VCSI retains the right to deny admission to any child whose needs we are unable to meet.**

Due to high demands for placement in certain grades, students may be placed on a waitlist. No student is enrolled until all fees have been paid. **These fees are non-refundable.**

State law requires all students to have an **Oregon Certificate of Immunization form**, available only from a doctor's office or the Health Department, on file prior to the first day. **The law requires the child to be excluded from class until this form is received. For more information see the State of Oregon Website.**

It is understood that attendance at Valor Christian School is a privilege and not a right. This privilege may be forfeited by any student who is not willing to conform to the standards and rules of our school both in conduct and attitude. The success of each student depends on a collaborative partnership between the school and the student's family. Parents and guardians are expected to communicate respectfully, support school policies, and work cooperatively with staff to maintain a positive, orderly learning environment. Disruptive behavior, hostile communication, or actions that undermine the school's mission or operations may result in review of a student's continued enrollment.

Elective withdrawal or transfer of a student from the school must be made in writing by the parent or guardian whose name is on the registration form. Tuition continues until this withdrawal process has been completed. If a student is withdrawn mid-year, withdrawal will be prorated based on the weeks of attendance. There is a $150 early termination fee.

Financial Policies

The Board of Trustees and Administration set the tuition and fees of the school. Payments will be made through FACTS automatic withdrawal. Please do not give your payment to your child's teacher, put it in your child's book bag, or hand it to a car line attendant. Payments are accepted through the FACTS program or directly to the school office. Checks may also be mailed to the school.

All required fees must be paid in full before a student is enrolled or re-enrolled. **Fees are not refundable.** Tuition may be paid in full or in 10 convenient installments from August through May. Payment in full or first installment is due between August 1st to August 15th. If full payment or the first installment is not received by August 15, you forfeit the spot being held for your child. If you choose to take advantage of the installment plan, payments are due on the 1st or 15th of the month and are not prorated based on attendance. If a student is withdrawn mid-year, withdrawal will be prorated based on the weeks of attendance.

Textbook usage is included in tuition and book and tech fee. Textbooks will be distributed to students the first week of each trimester. Textbooks are the property of VCSI. Therefore students are expected to take good care of textbooks so they won't be charged for damages. Please see the textbook policy below.

Tuition installments are due each month. A Financial Authorization Online Form is required with registration. Additional fees for online payment may be assessed by the bank. A late payment processed per this policy but denied by the bank for any reason may result in suspension of the student from attending classes unless arrangements have been made with the principal.

By submitting the registration of your child, you agree to the terms of the contract and all terms set forth in this handbook.

Referral Discount

Valor offers a $500 discount for each new student referred to VCSI. The discount is only valid for the first year of the new student's attendance (a one-time discount). The discount is prorated based on the date of the new student's enrollment. This discount cannot be applied to students in the same family.

Student Printing Policy

Students need to plan to print their assignments at home. This includes essays, articles, term papers, etc. In the case of an emergency, students will need to go to the administration office and will
charged a fee per page to print.

Textbook Policy

All permanent textbooks are the property of Valor Christian School International. They are issued to students for their use during the school year within their assigned classes. The value of all textbooks is based on the publisher's listed price with a percentile drop for depreciation due to age and condition. Students are not permitted to write or mark in textbooks and are required to maintain and return them in good condition. In cases where a student fails to properly care for their textbook, a financial penalty will be applied according to the following criteria.

- Writing or marking on covers or throughout book – 20% of value.
- Excessive wear or damage to corners, cover, or pages – 25% of value
- Cover torn off or no longer serviceable – replacement value
- Minor water damage, but still in serviceable condition – 25% of value
- Major water damage, but still in serviceable condition – 50% of value
- Major water damage and no longer serviceable – replacement value
- Binding loose or torn, but still in serviceable condition – 50% of value
- Binding loose or torn, no longer serviceable – replacement value

The textbook coordinator is responsible for determining the overall condition of each textbook and will make the determination on serviceability. If a book must be replaced, the student/parent will be required to pay the current listed value.

School Safety & Security Plans

Due to the social climate existing in our country concerning security, **all visitors, including parents, must enter through the school office entrance door on the East side of the building**. Parents, substitute teachers, and other guests are required to wear an ID badge to ensure safety measures. This badge is issued at the school office desk. If a visitor/unknown person is seen without an ID badge, they will be escorted to the office to check in, or the staff member will contact the school office to inform them of the visitor.

VCSI has implemented a comprehensive school safety plan to address safety issues facing all institutions possessing a large constituency. There are many national, state, and local codes that we have customized to fit our current needs. We will continue to evaluate and adjust our plan to best serve our students. While we hope that a serious incident never occurs, our goal is to be prepared for any potential emergency. We conduct scheduled drills to deal effectively with emergency situations that could occur in or around the school and church while both are in session. At all times, our first priority is to protect all students and staff from harm.

In order for our emergency-response plans to be effective, we depend upon the cooperation and assistance of many people and agencies. We also depend on you, as parents, to support our efforts. Please talk to your children and emphasize how important it is for them to follow instructions from their teachers and school officials during any emergency. Your cooperation is vital to helping us protect the safety and welfare of all children and staff.

Therefore, we ask parents to observe the following general procedures in emergency situations:

- **Do not telephone the school.** We understand and respect your concern, but it is essential that the telephone system be available for emergency communications. Emergency announcements and status reports will be distributed through a text and email alert system, and possibly through the media. You also will receive instructions on where you should go and how/when you may be able to pick up your child.
- **Do not come to the school until instructed to do so**. It may be necessary to keep the streets and parking lot clear for emergency vehicles. If evacuation is required, students will be evacuated to Fir Grove Elementary School at 6300 SW Wilson Ave, Beaverton, 97008. You will be notified of this through the alert system via text and/or email.
- **Carefully read all information you receive from the school**. You may be receiving updates about our safety procedures from time to time.

Visitor Policy

All campus visitors must have the consent and approval of the principal/designee. Permission to visit may be given at the time requested if at all possible or within a reasonable period of time following the request. This does not preclude visits occurring on the same day as requested. Visitors must sign in at the front desk and receive a visitor's pass from the front desk. Visitors must specify the purpose of their visit and their destination. Visitors must return the visitor's pass and sign out when they leave campus. Children who are not enrolled at the school are not to be on the campus unless prior approval of the principal/designee has been obtained. This would exclude special events like 'Program' and 'Bring Your Friend to Valor Day.'

Health Policy

All students must have an Oregon Immunization Form from a doctor or the health department on file before entering school. For new students entering from another school, the permanent record will be checked to make sure all immunizations have been completed. If not, the student will be required to have the necessary treatments for immunization.

Parents are required to provide the school written information regarding existing health and medical conditions that may prohibit a student from participating in school programming. This should be provided at the beginning of the school year or at the onset of the condition as it occurs. Examples might be food allergies, sight or hearing problems affecting proper seating, medication needed, or health problems affecting physical activity. A medical treatment form must be on file for children who may require treatment for asthma or allergic reactions. The school office will contact you regarding the completion of this form.

*****Please note: We are NOT a peanut free facility*****

We can have a peanut free lunch table available at lunch time - should it be needed.

Medication

If your child must take a prescription drug during the school day, parents will need to inform the school office. Prescriptions must be kept and taken in the school office.* The medication should be in the pharmacy issued prescription container and delivered to the office by the parent. DO NOT SEND ANY MEDICATION WITH STUDENTS. If the student requires a daily medication, be sure to ask the pharmacy to dispense in two containers: one for school and one for home. *If your student requires a rescue medication (ie: Epi-pen, inhaler, etc.) they are allowed to keep it with them. Please let the front office know that they have this requirement. Also, if they need to use it, they must report it to the front office so it can be documented.

Head Lice Policy

Lice are very easily spread from student to student. They are NOT indicative of unsanitary living conditions or a social disease. It is easily treated and contained. Parents are required to notify the school as soon as lice are discovered on your child. The parents of a child who is found to have lice (which includes live bugs, eggs, or nits) will be notified by administration and that child will be sent home until the child is free of lice. The infected child's classmates will be notified so parents may check for lice. The school will notify affected parents by sending home information pertaining to head lice inspection and prevention. Our goal is to prevent an outbreak.

Accidents

Every effort is made to prevent accidents; however, in the case of an accident, qualified school personnel will administer first aid. All employees are trained in basic first aid and CPR. Parents will be contacted in cases of serious accidents, all head injuries, or illness. If parents cannot be reached, emergency numbers given to the school by the parents will be used. In certain situations, it may be necessary for the administration to call first responders to provide advanced care for your child. This decision is taken with utmost care and concern for the student and upon the counsel of the school's principal or superintendent.

Attendance Policies

Regular attendance is critical to student learning and academic success. Many classroom activities offer important learning opportunities through hands-on learning and peer interaction that cannot be replicated outside of the classroom. Parents have the legal responsibility to make sure that students attend school regularly. The following guidelines should be read and understood by both students and parents.

Inclement Weather Policy

In the case of inclement weather, Valor Christian School International will follow the Beaverton Public School District's decision regarding closing. Please tune to the local radio and/or TV stations for the most up-to-date information. If the Beaverton School District has a delayed opening, we might have a delayed opening. The time school starts will be announced through the parent alert text and email system. If VCSI needs to be closed for an unforeseen reason, parents will be contacted through the text and email database alert system. Please ensure all contact information is current and accurate at all times. Parents should keep their contact information current using the Parent Portal. VCSI reserves the right to make an exception to this policy.

Sickness Policy

If your child has had a fever (100.4 or higher), vomited, or had diarrhea in the past 24 hours, keep them home. Other indicators that your child should remain home are a persistent cough, congestion, or thick, green mucus in the nose. Children coming to school sick will be sent home. If you suspect your child is ill, please keep them home. If there are any changes in your emergency contact information, parents are required to make those changes through the Parent Portal. This is most important when sickness or an emergency occurs. The school needs to be aware of any medical problems, allergies, asthma, or any other chronic condition.

Parents interested in gathering assignments during absences/early dismissals in elementary are asked to **email the teachers directly by 8:00 am** so those assignments may be gathered in a timely manner. The teachers will respond via email and the assignment will either be included with the email, left in the office to be picked up by the parent at the close of the school day, or sent home with the student in the case of an early dismissal. Parents or students gathering assignments in grades 6-12 may locate these on Schoology. We ask parents not to interrupt classrooms to gather assignments. Please see the syllabi for the policy on makeup of assessments.

Communicable Diseases

VCSI desires to maintain a healthy school environment by instituting controls designed to prevent the spread of communicable diseases. The term "communicable disease" shall mean an illness which arises as a result of a specific infectious agent that may be transmitted either directly or indirectly by a susceptible host or infected person or animal to other persons. A teacher or administrative official who reasonably suspects that a student or employee has a communicable disease shall immediately notify the school office.

Any student or employee with a communicable disease/illness will be excluded from school while ill. If the nature of the disease and circumstances warrant, an independent

physician's examination to verify the diagnosis of communicability may be required. VCSI reserves the right to make all final decisions necessary to enforce this policy and to take all necessary action to control the spread of communicable diseases within the school.

Absence Reporting Procedures

Pre-Arranged Absences – A pre-arranged absence form will need to be completed and signed by the parent or authorized guardian and returned to the office prior to the start of the absence. This form facilitates communication between teachers, students, and parents. These forms can be found in the school office.

Excused and Unplanned Absences – Call the VCSI School office 503-642-1593 between 7:30 am and 9:00 am or email **attendance@valorschool.org** no later than 9:00 am on the day of the absence. If a parent or authorized guardian did not notify the school via phone or email the day of the absence the student must report to the office with a written note prior to returning to class. The note should include the student's full name, grade, date of absence, reason for absence and the parent or guardian's signature (please print name under signature). Students who fail to bring in a note or email from the parent or guardian within 24 hours (the start of the second day of school after the absence) will receive an unexcused absence for the day they were gone and will be ineligible to make up assignments. All absences without a note within 2 days of returning to school will be considered unexcused.

Excused Absences

Absences due to illness, court appearances, family emergencies and medical, dental, or orthodontic appointments are examples of excused absences. Parents are encouraged to make necessary appointments outside of school hours where possible. If appointments must be made during school hours, parents are encouraged to make consecutive appointments at different times of day to avoid repeated absences from the same class or curricular activity.

Partial Day Absence

If a student arrives after the start of school or leaves before the end of day the office must be notified by the parent or authorized guardian either in person or by signed note or email upon arrival or prior to the student leaving. If a student is leaving early they will be waiting for you at the front desk at the appointed time. A parent must sign the student out at the reception desk.

Excessive Absences

Whether absences are excused or not, they do adversely impact student success in class. Students who are chronically absent have difficulty meeting learning objectives and may find it difficult to be successful in class. If a student has been absent in a class more than 8 times in a Semester a conference will be scheduled with the parent or guardian to ensure that the student is able to be successful in finishing the term. Secondary students who miss 10 or more class periods in a Semester may be ineligible to receive credit for the class. Also, dual credit college classes may have additional attendance requirements as required by the collegiate institution that will affect if students can receive college credit. Please see those policies in the class syllabus.

Excessive Tardiness

Students arriving to school late not only miss out on valuable information from their teacher but also potentially disrupt classmates. While we understand that occasions arise for a student to be tardy, excessive tardiness will adversely impact your student's educational experience and may result in disciplinary action and/or negatively impact their grades.

Early Release Students

Students who have an early release must sign out at the reception desk when leaving campus. Permission Forms must be completed prior to having Early Release. These forms can be found in the school office.

Upper-class Student Privileges and Responsibilities

The Juniors and Seniors of VCSI are permitted to have Late Start or Early Release from school, as their schedule allows, as well as Off-Campus Lunch privileges once the VCSI permission form has been signed by parents and students and returned to the office. This form must be completed yearly, and the school may ask for confirmation from parents at each Semester. Students are not supervised by VCSI staff during this time.

Students who have late start or leave campus for lunch/early release are required sign in/out at the reception desk each time they arrive or leave campus. Students may only travel in a vehicle with a student driver who has been listed on the permission form by both the driver's parents and passenger's parents.

Late Start, Early Release and Off-Campus Lunch are privileges extended to our upper-class students and can be revoked by VCSI at any time for reasons including but not limited to: excessive tardiness, failure to sign in/out at the front desk, excessive low grades.

Daily Arrival and Departure

All drivers should enter from SW Menlo Drive and exit to SW Wilson Avenue. **Traffic flow around the church and school is one-way**. Parking is available for parents and staff in Aisles D and E. Students may park in Aisle F or higher.

Arrival Procedures

The school day begins promptly at 8:15 in the elementary and at 8:25 in the secondary. Extended Care will begin by 7:00 am. Morning carline and drop off will begin at 8:00 am. Please see the map for designated parking. All parents walking students into the building prior to 8:15 should enter through the South (office) entrance. It is the parent's responsibility to be sure their children are safely escorted into the building if a duty teacher is not available outside. Students are not to be dropped off or picked up on the side streets.

Teachers will open their classroom doors by 8:00 am.

Arrival and departure are not times for parent/teacher conferences, as this compromises student safety.

Arrival after 8:15 am for elementary: All elementary parents and students coming to campus between 8:15 am - 3:25 pm should enter the building through the school office.

Arrival after 8:25 am for Secondary: All secondary parents and students coming to campus between 8:25 am-3:25 pm should enter the building through the school office.

Dismissal Procedures

Kindergarten through 5th grade dismissal: At dismissal, students will line up with the carline teacher. All students will be dismissed through the front doors by the school office. Students will be walked to their cars by a school staff member.

Secondary school dismissal: All secondary students will be dismissed from the outside playground area. Students are not allowed to wait off the property. Please come into the parking lot to get students or drive through the carline. Middle school students will be dismissed by a staff member - ensuring we see the proper pick-up person.

All elementary school students who have not left campus within 30 minutes of school dismissal time will automatically be sent to Extended Care for supervision and will be billed accordingly. Secondary students need to be picked up by 3:45pm, unless they are involved in a school-sponsored program. If secondary students remain past 3:45pm, they will be sent to be supervised in Extended Care and families will be billed accordingly. **No student may remain on campus unsupervised.** If a student violates this rule, it will be dealt with as a discipline issue.

Parents are expected to be prompt in picking up their students. If you will be delayed, please call the school to inform the teacher and your child.

We realize emergencies happen, and you may have to call a neighbor or someone not on your normal pick-up list to come get your child. When this happens, call the school office with the name of the person, description, and car ID. Teachers will ask for identification from that person.

Extended Care Program

VCSI offers an extended afterschool program from 3:15 pm until 5:30 pm. Please see the separate Extended Care brochure for more information.

Motor Vehicles on Campus

The use of motor vehicles by students is considered a privilege, not a right. Abuse of this privilege in any way will result in the student not being permitted to drive on school property. Students are expected to adhere to all the rules set forth therein.

Technology Policies

At VCSI we recognize the tension between the need to educate students in the use of 21st century technology and the risks and challenges of unfettered access to online technology. We believe that it is critical that students leave high school not only with the 21st century skills necessary to be successful in college and beyond, but also the understanding and self-discipline to use the technology in constructive and edifying ways. Our school uses a filter on the internet access, but we do recommend parents place additional filters on student technology as they deem appropriate. **To help accomplish this, VCSI has a tiered approach to technology use on our campus.**

K-2nd grade: In these grades teachers will model the use of technology in the classroom offering children access to practice with technology in very specific teacher guided activities. Students may interact with online content as a class on the classroom TV screen while the teacher operates the device, or they may be using our mobile technology lab to begin building typing skills or to access specific content guided by the teacher (examples: Mathseeds and Raz-Kids reading).

3rd-4th grade: Our middle elementary grades teachers will help students use technology in guided activities that help students understand how to use online sources to find safe credible information. Students will use our mobile technology lab to begin building research skills and may work to complete assignments using the devices. However, technology will still be used with close teacher guidance and supervision. Students will be introduced to beginning computer coding skills.

5th grade: In fifth grade we will work with students to combine their previous experience with the idea of good digital citizenship. As students enter middle school and beyond, they will become not only consumers of online content, but creators of it. This is an exciting challenge and a big responsibility. We as educators are committed to helping students become ready both in terms of skills and in terms of habits and understanding. Fifth

graders will be learning about digital citizenship through Common Sense Media's digital citizenship curriculum. Through this program students will learn how to make good decisions about what to access and what to post online, as well as when and where technology use is appropriate. During fifth grade we will also help students transition into our "bring your own device" (BYOD) program. In the fall of fifth grade students will continue to use our mobile computer lab as we continue to build skills. In winter term, after Christmas break, students may begin to bring their own devices to use when the class is working with technology. Students will not be permitted to use their devices without teacher permission and supervision. Beginning second Semester, we strongly encourage our fifth graders to bring their devices to use in class on assignments and activities. Students will be introduced to beginning computer coding skills.

6th-8th grade: In the middle school, students will be transitioning to using technology independently to complete their in-class work and their homework. Access to a computer will be an important resource for communication, research and completing assignments. Our sixth, seventh, and eighth graders will participate in our "Bring Your Own Device" (BYOD) program. Teachers and staff will expect students to have access to their device at home and at school. Our middle school teachers will continue to work with the Common Sense Media Digital Citizenship curriculum, helping students understand constructive and appropriate usage of devices. Students will continue to practice safe habits and using technology under supervision. If students are using their technology in other ways than what is asked or expected of them during class, teachers will remove the student's technology and place it in the office for a parent to pick up.

9th-12th grade: In the high school we ask that students act as responsible stewards of their time and resources. Students will participate in our "Bring Your Own Device" (BYOD) program and be responsible for their pieces of technology. If students are using their technology in other ways than what is asked or expected of them during class, teachers will remove the student's technology and place it in the office for a parent to pick up.

On-Campus Chromebooks

In the past we have allowed students to check out the school's Chromebooks. Due to changes in technological needs, we will no longer have Chromebooks for student checkout. Elementary classrooms will have access to the classroom sets and will follow the technology policy. Secondary Students must provide their own computers. The school has a brochure on what technology would be the best fit based on educational needs. Please be assured that we use the best media security on our student WiFi and that access to sites that we feel do not support your student's growth are blocked to student access. We will gladly discuss this with you if you have any questions or concerns.

Cell Phone and Smartwatch Policy

Valor recognizes that tech tools come with both benefits and drawbacks. Our policies are designed to foster a culture that is characterized by thoughtful attention and digital competence.

Students are not permitted to have cellphones or smart watches between 8:00 AM and 3:25 PM. Devices must remain turned off and stored in students' backpacks or locker. In order to participate in technology-based activities, students must bring their charged laptop every day. If students need to use their phones during the school day, they may do so under the supervision of the front office staff. Just ask for a stylish "Phone Zone" lanyard!

Technology is to be used only for educational purposes (this includes no video games or sharing of music), and that technology cannot be used without permission of the teacher. Teachers will confiscate any items in use without authorization.

School Lunches

We're excited to offer tasty, fresh, and healthy lunches. We use an online ordering program through Hot Lunches to help streamline the ordering process. We know parents are busy and hope that this tailor-made program is helpful to you.

Typically, online ordering will open on the 15th of each month and will be available for ordering until the 25th, for meals served the following month. Sometimes it may be different dates due to holidays, short months, or school breaks. Payments for lunches are made online once ordering is complete. We accept debit and credit cards, but would highly recommend using the eCheck option, as it doesn't charge the school such a significant fee to process the transaction.

In the event your child forgets their lunch, we do offer an "Oops, I forgot my lunch" bag that includes a small protein bar, string cheese, applesauce, and carrots. Parents' FACTS accounts will be charged $3 for this bag. We will have them available at lunchtime, and students just need to ask for them.

Salad Option $5.30
Regular Size Meal Option $5.30
Large Size Meal Option (Entree is 50% bigger) $6.10
Gluten-Free Regular Lunch $5.80
Gluten-Free Large Lunch $6.55 Valor Box $5.30 "Oops, I forgot my Lunch" Bag $3.50 (Charged to FACTS Account) Milk $0.85

How do I order Hot Lunches?

1. Go to https://valorschool.ahotlunch.com
2. Create a Username and Password
3. Enter the name(s) and grades for each of your children and use the school code 136.
4. Click on the Order Button, select who you are ordering for, and pick what meals you want to buy.
5. Pay, and you're done!

*****Please note: We are NOT a peanut-free facility*****

Parents may request a child to sit at a peanut-free table for lunchtime. A parent should communicate with the school office and their child's teacher regarding any allergies.

School Policies

Field Trips

Field trips are regularly scheduled throughout the year and are a wonderful way to bring classroom activities to life. Such trips will have a purpose and an objective in mind. Students are required to maintain the same level of self-discipline away from school as is required at school.

Information regarding date and time will be sent home with the student prior to each trip. Each trip will require a signed permission form.

Teachers will determine the need for drivers and/or chaperones. A parent wishing to drive for a field trip must obtain approval every 2 years by submitting a driver's license, insurance declaration page, and completing a background check to the school office at least one week prior to the day of the trip.

Please note: Siblings are not allowed on school-sponsored field trips without prior approval.

Money Sent to School

Children should be discouraged from bringing large amounts of money to school. When money has to be brought for special reasons, it should be in an envelope with the child's name, the amount, and the purpose written on the front. Tuition payments are not to be sent with a student for any reason.

Lost and Found

All items turned in to the lost-and-found will remain at the school for a total of 2 weeks; after that, items without a name will be donated to Goodwill / Northwest Children's Outreach.

Parent-Teacher Conferences

Parent-teacher conferences are held officially once per year, and as needed throughout the year upon request. It is the desire of the administration and the faculty to be of service to both parents and students. We do urge, however, that such conferences or visits be made by appointment at a convenient time for both teacher and parent. At no time should parents interrupt the class to speak with the teacher.

If you need to talk with a faculty member, please email them directly.

Holiday Celebrations

The following traditional holidays are given recognition at Valor Christian School International: Thanksgiving, Christmas, and Easter. VCSI does not commemorate Halloween with decorations and activities. We ask that students and staff do not dress up for Halloween.

Parent Involvement

Parents and families play a vital role in a child's education. Volunteers are welcomed and needed in many ways. VCSI relies heavily on parent volunteers to cover our lunchroom and recess duties. We also invite parents to volunteer within their student's classroom and on field trips. Please take time to fill out a background check to participate in volunteer opportunities at school. You will also need to complete the volunteer driver form if you are driving students on field trips or retreats/camp or other off campus school events. Office staff and teachers will be reaching out to parents throughout the school year with volunteer opportunities and needs.

Communication

Parents are always encouraged to communicate with the school at every opportunity. VCSI, in turn, seeks to communicate with families to the best of our abilities. We ask that you carefully read all notes, bulletins, and emails sent home. Parents may also utilize our website, www.valorschool.org for another avenue of communication.

VCSI will regularly communicate in the following ways: Weekly Newsletters, Website, Facebook, Instagram, and teacher emails. There is also a Staff Directory on our website, which links directly to faculty members. Our goal is to respond to your email within 24 hours during the business week. Please expect a delay over weekends or holidays.

If you have a concern, the proper and requested way to begin resolving it is to communicate with the party directly involved. If the concern remains unresolved, the person with the concern should proceed to the next level of authority. If you have a classroom concern, for example, bring your questions or comments at an appropriate time to the teacher, then to the vice principal, then to the Head of School, then to the School Board. We follow the principle of Matthew 18:15-17.

Athletic Participation

The VCSI athletic department seeks to glorify God through sports. We will strive to teach our kids to play with integrity, honesty, and discipline; helping them realize that in everything they do, they represent themselves, their school, and their families. We believe that playing sports can prepare our students with many real-life skills such as learning to set goals, work hard, and come together as a team to accomplish something greater than oneself.

VCSI competes in athletic contests as a Valley 10 League member of OSAA.

VCSI views athletics to be an integral part of our educational system. As student-athletes, our students will know that academics are a priority and that playing sports is a privilege. This will encourage the realization of their dreams through facilitating a path that will lead to long-term success. A student cannot be below a 70% in any class or they will not be allowed to participate in the games. They will need to sit on the bench during games. For elementary and secondary sports, a student can also be withheld from games for negative behavior and attitudes.

Please review the VCSI Athletic commitment form for more information.

Educational Program

Decisions regarding the educational program at VCSI match the Mission Statement adopted by our School Board. We seek to offer appropriate academic opportunities at all grade levels in order to help each student reach his or her full God-given potential. Academic standards are high, and curriculum is chosen to reflect these expectations. Individual curriculum content is chosen based on several criteria including state and national benchmarks. Classroom teachers regularly measure students' progress using MAP Testing and teacher-made assessments. Parents will receive information from their child's teacher(s), giving details on the teacher's expectations relating to overall classroom routines, grading policies, and parent-teacher communication.

Elementary special areas include Computer, P.E., Library, Music, Art, Chapel, Bible, and Spanish. All special areas may not be available to all grades. Secondary special areas include college credit courses, OSAA athletics, dynamic elective options and more. Students will also participate in weekly chapel services which are creative, dynamic, and focused on worshipping God. In the secondary, students will also participate in Impact groups weekly.

VCSI desires each student to live a balanced life. The age, grade level, and subject matter are considered as teachers plan the amount of homework. The time needed to complete homework may vary according to the assignment and the independent study habits of the student. If the student is unable to complete homework in a reasonable time frame, the teacher is available to schedule a meeting with the parent to appraise the situation.

Missions Participation

At Valor, we believe students are called not only to learn about serving others, but to be the hands and feet of Jesus. Missions are an essential part of the Valor experience and an intentional way we put courageous faith into action.

High School students are required to participate in an annual mission trip. Throughout the year, students prepare through teaching, prayer, and service in Impact Groups, building toward their missions experience each March. As part of their preparation and participation, High School students are expected to fundraise the cost of their mission trip. Fundraising gives students an opportunity to take personal ownership of their missions experience, invite others to partner with them, and practice faith, perseverance, stewardship, and communication. Students are responsible for meeting the fundraising expectations established for their mission trip.

High School students do receive academic credit each year for their participation in a trip.

Middle School students are also required to participate in Missions Week each March. Their Impact Groups spend the year preparing for local mission projects that serve our community and Valor community.

We recognize that circumstances may arise that prevent a High School student from participating in a mission trip that requires traveling. When a student is unable to attend for a documented medical reason, they will participate with Middle School Impact Groups during Missions Week and serve locally through projects benefiting the Valor and greater community.

Our goal is for every student to experience the joy and responsibility of serving others, growing in faith, and seeing firsthand how God can use their lives to make an impact.

Grading

Grade files are kept online and include attendance, discipline and students' academic achievement. Check Schoology for current grades and assignments.
Elementary grades use a numbered system.

4 - Exceeds Standards:
Your child demonstrates mastery that *exceeds* the end-of-trimester grade-level standards. This is unusual and indicates that your child consistently performs above grade level in class.
3 - Meets Standards:
Your child demonstrates mastery that *satisfactorily meets* the end-of-trimester grade-level standards. This is the expected performance at grade level, with your child consistently completing grade-level tasks with ease.
2 - Approaching Standards:
Your child demonstrates *progress toward* or *partial mastery* of the end-of-trimester grade-level standards. This is also expected for some students as they continue to build confidence and consistency with grade-level concepts. For example, a student might need occasional reminders or support to apply skills independently.
1 - Below Standards:
Your child demonstrates *little evidence of mastery* of the end-of-trimester grade-level standards. This indicates that they find grade-level work challenging and may need extra support, such as pull-out sessions or in-class assistance, to strengthen foundational skills.

High school teachers may use a weighted grading system. Letter grades are reported on report cards. Report cards are issued electronically four times per year. Semester grades are reported on the student's transcript and in official school records.

94-100=A (4.0) 90-93=A- (4.0)
87-89=B+ (3.0) 83-86=B (3.0) 80-82=B- (3.0)
77-79=C+ (2.0) 73-76=C (2.0) 70-72=C- (2.0)
67-69=D+ (1.0) 63-66=D (1.0) 60-62=D- (1.0)
0-59=F (0.0)

"Incomplete" grades on report cards must be made up within two weeks from the end of the marking period. Incompletes not made up on time are to be averaged with zeros and grades recorded as earned unless prior approval is given by the principal for extenuating circumstances.

Homework

Homework may be assigned as it brings meaningful practice to content already covered in class. Homework parameters are based on the average VCSI student and are to include all classes or subjects. Meaningful homework may be assigned in order to provide approximately 10 minutes per night per grade level of the student. In other words, 1st graders may have at least 10 minutes per night, and 5th graders, 50 minutes per night.

Reasonable homework assignments may be as follows:

Kindergarten – Pleasure reading
Grades 1-2 - Pleasure reading with occasional practice assignments.
Grades 3 – Up to 30 minutes
Grade 4-5 - Up to 50 minutes
Grades 6-8 - 1 hour to 1 ½ hours
Grades 9-12 - 2 hours

This guide is general and may change according to the speed and ability of a particular student or for an occasional special class project. High school students enrolled in Dual Credit courses may have a substantially heavier load.

In order to become well-rounded individuals, students need to have time to participate in varied activities outside the school or to just play. Homework deadlines are specified by the teacher for each class.

Semesters

VCSI operates on the semester system. Report cards are issued four times a year. The purpose of these report cards is to give parents an accurate indication of their child's performance throughout the year. The reports are an evaluation by the teacher of each child's ability and application in a particular subject. Parents are encouraged to request conferences at any time deemed necessary, as well as to review their student's grades through our Parent Portal system. Instructions for access will be emailed to the parents at the beginning of the school year.

Academic Honors

HIGH SCHOOL:

Principal's Scholar -	GPA of 4.0 and above
Scholar -	GPA of 3.75 to 3.99
Commended Student -	GPA of 3.5 to 3.74

MIDDLE SCHOOL:

Principal's List -	GPA of 4.0
A Honor Roll -	GPA of 3.75to 3.99
B Honor Roll -	GPA of 3.5 to 3.74

National Honor Society- Must meet requirements as outline in NHS Charter.

FFA Honor Sash- Must be a member for at least 2 years, must have received Chapter Degree.
Valor Founding Families- Must meet Founding Families Requirement set out in 2016.

Academic Integrity

Academic Integrity is the cornerstone of ethical scholarship and learning. It embodies the values of honesty, fairness, and accountability. At its core, academic integrity signifies the commitment of students to uphold the highest standards of intellectual honesty by acknowledging the contributions of others through proper citations and references, refraining from plagiarism or cheating, and producing original work that reflects their own understanding and effort. Upholding academic integrity fosters an environment of trust and respect, enabling students to develop critical thinking skills, nurture a genuine pursuit of knowledge, and ultimately, prepare for ethical and successful contributions to society.

By adhering to the principles of academic integrity, students demonstrate their dedication to personal growth, learning, and the preservation of the integrity of our academic community.

Plagiarism

Plagiarism is the act of using someone else’s ideas, words, or work and presenting it as your own. It encompasses copying and pasting from sources without acknowledgment, submitting someone else’s work as your own, or paraphrasing extensively without giving credit. Plagiarism not only undermines the principles of academic integrity but also diminishes the educational process by stopping original thought and authentic learning.

Plagiarized work will receive no credit and will result in a conversation with the student’s parents. These consequences may increase upon repeated offence and severity, including detention, suspension, and expulsion.

Generative Artificial Intelligence

Students who use generative artificial intelligence like ChatGPT or other platforms on assignments without permission, or who use them in improper ways, are violating the academic integrity rules of VCSI.

If your teacher explicitly allows you to use tools like ChatGPT, and you use it as permitted, then you are not committing academic dishonesty. This is similar to use of a graphing calculator, which is acceptable as long as the instructor permits it. Just like a graphing calculator, however, using generative artificial intelligence on assignments is prohibited if the instructor does not allow its use. Doing so gives an unfair advantage, which means you are committing academic dishonesty.

If you think your teacher would object to your using a generative artificial intelligence platform, you should not do it. If you are unsure, ask your instructor first. If the instructor approves your plan to use an AI tool, then you are not acting dishonestly. If you have any doubt, tell your teacher what tools you plan to use and how will you use them.

VCSI Graduation Requirements

Graduation Requirements (in credits)		
	Valor Honors Diploma	Valor Diploma
Language Arts	4	4
Mathematics	3	3
Science	3	3
Social Science	3	3
*Bible	4	4
**Additional Core Class	1	0
PE	1	1
Health	1	1
Personal Finance	0.5	0.5
Higher Ed/Career Path Skills	0.5	0.5
World Language	2	0
Technology/Art	1	0
***World Language/Tech/Art credits combined	0	3

*Mission (.25/yr at Valor)	1	1
*AXIS (.25/yr at Valor)	1	1
Electives	2	3
Total Credits	**28**	**28**
* Transfer students are only required to earn credits during the years they are enrolled at VCSI		
** Additional Core class will be in the subject of Math, Science, Social Science		
***The state of Oregon requires 3 credits of World Language/Art/Tech in any combination		
The Valor Diploma will meet the state of Oregon credit requirements with the addition of Bible as elective credits		

One credit represents a year of coursework. Each credit includes 130 contact hours. Receipt of a high school diploma will depend on successful completion of the required courses.

Valedictorian/Salutatorian Process

In the process of graduation it is our passion to honor students who not only have the highest academic achievement but have also embodied the mission and values of Valor Christian School International. To achieve this, VCSI utilizes an expanded selection process for the honors of Valedictorian and Salutatorian. Following grade submissions for winter term, Seniors who have attended Valor Christian School International for a minimum of 5 terms with a weighted GPA of 3.90 or higher will be invited to apply to be Valedictorian/Salutatorian. Students must be carrying a full academic load and be taking the advanced level of classes available. Students will complete an application and may be invited to interview before the school board.

Student Support

Accommodations for Students with Documented Learning Disabilities

It is the responsibility of the parents/guardians of students with learning disabilities to provide the school with official documentation by a licensed testing service of the nature of the students' learning disability. Based upon the submission of the required documentation, a meeting will be set up with student support services and staff to go over accommodations.

Repeating Courses

Students may repeat courses for which they earned a D or below to address learning gaps or deficiencies and to assure a proficient level of readiness for future learning. If a higher grade is earned during the repeat of the course (or a semester of a yearlong course), then the original grade converts to an N (in the semester the course was originally taken) while

the improved grade is noted for the semester in which the course was retaken. If the same grade or a lower grade is earned, the original grade will remain, and an N will be recorded to indicate a repeated course.

Regardless of how many times a student repeats a course under this policy, the student may only receive credit one time for the course. The highest grade earned in a course repeated by a student under this policy shall be the grade awarded for credit. Students may repeat courses at an outside accredited program or college to acquire the necessary learning. Only original grades of “D” or “F” may be replaced in courses with the same content. If a higher grade is earned during the repeat of the course (or a semester of a yearlong course), then the original grade converts to an N (in the semester the course was originally taken) while the improved grade is noted for the semester in which the course was retaken. If the same grade or a lower grade is earned, the original grade will remain, and an N will be recorded to indicate a repeated course.

Transcript Revisions and Credit Recovery

As a school, Valor Christian School International does not allow transcript revisions, with the exception of a necessary absence, prolonged illness, or other reasons beyond the control of the student that prevent the completion of a course by the end of the grading period. An incomplete grade would be altered upon completion of necessary coursework. Students that take a class for credit recovery will have both the original grade and new grade on their transcript.

Requests for Records

Official school records will only be provided directly to another school. Unofficial records can be requested by the parent for their own use. Requests for school records must be made in writing by the parent or guardian whose name is on the registration form, and will require 3 business days for processing.

Return-to-School Clearance

Following incidents of suicidal ideation or attempt, and/or homicidal ideation or attempt, a student must be cleared by a mental health professional before returning to school. Upon returning to school, the school must receive documentation that the student has received clearance from a mental health professional. This document should state that the student is not currently at risk of harming themselves or others, and that the professional believes they are safe to return to school.

Guardianship

Please be sure the school has on file a court order regarding custody for your child, if applicable. Many times the school finds itself in a situation where it is caught in the middle of family conflicts. If a special situation exists, we ask that the custodial parent make all instructions to the school in writing. Our concern is for the welfare of the child, and this can be accomplished only through appropriate channels.

Dress Guidelines

VCSI believes that our students bear the image of God. As such, VCSI dress code guidelines are in place to train students in honoring their bodies as creations of God and as community members. Appropriate dress at school is a joint responsibility of students and parents. Students are expected to exercise modesty and good judgment in selecting apparel. Clothing acceptable for school-wear must be clean, neat, modest, and appropriate for a learning environment.

We ask that students and staff honor Valor's community identity by working with our dress guidelines. We would like our dress guidelines to be a positive outline for our community.

The guidelines below are general in nature and will not address every possible circumstance. However, the administration has the authority to determine the appropriate dress and appearance. Students found to be breaking dress code will be required to wear a PE Uniform for the day and parents notified through RenWeb. Students that break dress code more than 3 times may have additional consequences as deemed by administration.

General Guidelines

Messaging on clothing and personal items: Clothing, jewelry, and personal items (backpacks, binders, fanny packs, gym bags, water bottles, etc.) shall be free of writing, pictures or any insignia which contain inappropriate innuendo or double meaning, which bear drug, alcohol, or tobacco company advertising, promotions, and likeness, or which advocate racial, ethnic, religious or political prejudice.

Shoes: Flip-flops (5th-12th grade only) and strapless sandals may be worn unless the student is involved in an activity which would require the student to run. At no time are bare feet permitted on the campus.

Jewelry: For safety, no one is permitted to wear jewelry during P.E. or while participating in sports. No chains are to be worn from the waist. Facial piercings are limited to one small nose stud. Students are allowed to wear modest ear piercings.

Tattoos/Body Markings: Tattoos are discouraged. If a student has a tattoo it is at the desecration of leadership that they may as to keep it covered.

Hats: Students may wear baseball caps or beanies. However, this is at the discretion of the classroom teacher. Hoodies may be worn; however, the hood itself must stay off the head during class, or per teacher discretion.

Hair: No extreme hair styles that would be distracting in nature or detrimental to their academic success. The principal will make decisions on any issues in this area.

Make-up: No dark or extreme make-up, which may be distracting.

Dress Code, cont.

Gentlemen	Ladies
Shirts: Shirts shall be of an appropriate size and cover the torso to the pants. Sleeveless shirts with shoulders greater than 2 inches are permitted. Shirts must extend to pants tops when arms are raised. **Pants/Shorts:** Students may wear jeans, pants, and shorts that are neat and clean, with no holes above the knee. Items must be modestly fitting. Students are permitted to wear shorts that extend to within 6 inches of the knee. Pants or shorts must be worn at the waistline. **Outwear:** Coats, hoodies, and other outerwear may be worn, provided they do not interfere with seeing your face. **Undergarments:** No undergarments of any type are to be visible during school or at school events.	**Shirts:** Shirts shall be of an appropriate size and cover the torso to the pants. Sleeveless shirts with shoulders greater than 2 inches are permitted. Shirts must extend to pants tops when arms are raised. No halter style, low cut, plunging, crop or tube tops allowed. **Pants/Shorts:** Students may wear jeans, pants, and shorts that are neat and clean, with no holes above the knee. Items must be modestly fitting. Students are permitted to wear shorts that extend to within 6 inches of the knee. Pants or shorts must be worn at the waistline. **Outwear:** Coats, hoodies, and other outerwear may be worn provided they do interfere with seeing your face. **Undergarments:** No undergarments of any type are to be visible during school or at school events (this includes sports bras). **Skirts/Dresses:** Females may wear skirts and dresses that extend to within at least 6 inches or longer from the knee. Dress tops should not be revealing and follow the guidelines for shirts. **Stretch Bottoms:** (5th-12th) Form fitting pants or shorts made from stretch fabric may ONLY be worn underneath pants, shorts or dresses that meet dress code requirements.

VCSI Discipline Policies

A part of assisting parents in raising children to their God-given potential includes classroom discipline. We endeavor to "train up a child in the way he should go [so that] when he is old, he will not depart from it" (Proverbs 22:6). To that end, each teacher uses a Biblical discipline management system that encourages Godly behavior, establishes consequences for inappropriate behavior, and gives each child the opportunity for redemption and reward. Rather than focusing on punishing wrong actions, this approach has the goal of training our students to make wise choices and exhibit wise actions. It is based on the Biblical descriptions of our behavior, found in the book of Proverbs. The terms used there are wise actions, simple mistakes, foolish actions, and defiant behavior. It is important to note that all these terms describe behavior, not the child.

Wise actions can be defined as actions that reflect thinking God's thoughts and in acting God's way. We become wise by consistently making wise choices and thinking, "What would Jesus do?" These may include, but are not limited to: following directions, helping others, waiting until you are called on to speak, being prepared for class, and turning in homework on time.

Simple mistakes are impulsive actions or actions taken that reflect a lack of foresight for the consequences to come. These may include, but are not limited to: not following directions, following another's inappropriate behavior, not being prepared, talking at inappropriate times, and an unwillingness to share.

Foolish actions are actions taken which demonstrate a lack of understanding that something is wrong, arguing, tattling, and not wising up after repeated correction. Examples may include, but are not limited to: arguing when a behavior is corrected, being mischievous for fun, or name calling.

Defiant actions are actions taken which show an intentional disregard for God's ways. This can be seen in a bad attitude, anger, resentment, or disgust expressed towards authority or others, and a refusal to listen to and/or receive correction. These further may include, but are not limited to: physically hurting another person, bullying, or repeated verbal outbursts.

While this system may look slightly different from classroom to classroom, the goal is the same: to train children to think before acting and to examine their actions in the light of God's Word. Elementary School teachers will include an outline of how they implement the plan in their classroom handbook.

On rare occasions, a parent may be contacted during the school day to discuss a behavioral incident, especially if that action that leads to the injury of another child. Open, honest conversations between teachers, parents and administrators are likely to produce the speediest changes in a child's behavior.

We ask that parents advise administration of any changes that may affect the life of our students (sibling or parent illness, separation/divorce, job changes, a birth or death in the family). All information will be kept confidential and may prove extremely useful in understanding behavioral changes as well as aid us in attending to special needs.

VCSI will not allow a student who continually misbehaves to continue in their education with us. The Principal or Head of School may request the withdrawal of any student who is undermining, by his or her actions or attitude, the principles of a Christian education. We also reserve the right to increase or decrease the severity of stated penalties dependent on the individual circumstances.

Classroom Expectations:

Listen and follow directions.
Raise your hand before speaking or leaving your seat.
Keep your hands and feet to yourself.
Respect your classmates and your teacher.

Passing Time Expectations:

Go directly to class.
Respect other classmates as they move to their classes.

Lunchroom and Lunch Break Expectations:

Keep food and drinks in the cafeteria.
All food and drink waste thrown away in garbage cans.

In-Classroom Discipline Procedure

Any behavior that interferes with other student's ability to learn will be addressed. Students will be given an opportunity to correct their behavior. If they choose not to correct their behavior, the following steps will be taken by the classroom teacher:

1. Verbal Warning
2. Verbal Warning: Student to meet with teacher at designated time.
3. Time out with an email or call home: Will be recorded in RenWeb.
4. Lunch Detention if same behavior continues

Any discussion about a student's steps is welcome after class. Discussions/comments during class will earn additional steps. Behavior which keeps others from learning and cannot effectively be corrected within the classroom will be escalated to the Dean of Students, Rashell Linenberger.

Respecting Church Spaces

Since Valor shares property with Beaverton Christian Church, it is important to understand and respect the physical boundaries between the two organizations. All "non-school" spaces will be clearly marked. Students may not go into these spaces for any reason except in case of emergency. A lack or respect for these boundaries will result in immediate consequences including suspension.

Matters of Habit and Heart

VCSI staff takes into consideration whether behavior is a habit or a heart issue which must be addressed. Since each student and situation is unique the following are samples, but not an exhaustive list of issues which may arise and how they might be addressed. The VCSI administration reserves the right to address each situation in a manner which is most effective for the student's spiritual growth, as well as the wellbeing of the other students in our school.

	Habit Issues	**Heart Issues**
Institutional Response	Verbal correction and potential detention.	Automatic conversation with parents and discipline as the administration deems appropriate.
Examples of Behavior	• Technology misuse • Lockers – messy & open • Consistent tardiness • Dress Code Violation • Cell phone use at inappropriate times • P.D.A.	•Cheating/Plagiarism • Lying • Attitude • Bullying & Cyber Bullying • Disrespect • Sexual Harassment

Bullying and Cyberbullying

Bullying is any gesture or written, verbal, graphic, or physical act, including those that are electronically transmitted. Bullying is conduct that meets the following criteria:

- is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating, threatening, or otherwise likely to evoke fear of physical harm or emotional distress
- is directed at one or more pupils
- is conveyed through physical, verbal, technological or emotional means
- substantially interferes with educational opportunities, benefits, or programs of one or more pupils
- adversely affects the ability of a pupil to participate in or benefit from the school's educational programs or activities by placing the pupil in reasonable fear of physical harm or by causing emotional distress

The administration will conduct an investigation into the incident and consult with the School Board regarding appropriate disciplinary measures. **Bullying and cyberbullying are offenses which can warrant immediate expulsion.**

Violation	Response/ Consequence
Dress code violation	Email home - through RenWeb Call home & required clothing change Options: T-shirt / gym shorts or new clothes 3 Violations = Possible Detention Additional violations = suspension
Backpack left lying around or locker left open	Lunch Detentions for repeat violations
Cell phone use at inappropriate times	Phone taken/Parent must pick up Additional violation results in loss of cell phone privilege
Inappropriate technology use	Technology taken/Parent must pick up Additional violation results loss of technology privileges
Unexcused tardies	5 unexcused tardies in will result in lunch detention 10 tardies results in required Saturday school
P.D.A. (Students should keep 6-inch distance from each other)	Detention and call home
Cheating/Plagiarism	Zero given on test or homework Call home and documented in RenWeb Additional cheating may result in suspension and expulsion
Lying	Phone call home Detention Additional lying may result in suspension and expulsion
Attitude/Disrespect	Detention Additional offense call home and documentation in RenWeb. Continued offense may result in suspension or expulsion.
Sexual Harassment	The administration will conduct an investigation into the incident and consult with the School Board regarding appropriate disciplinary measures. Sexual Harassment is an offense which can warrant immediate expulsion.

Explanation of Disciplinary Consequences

Lunch Detention – Students assigned to lunch detention will be responsible for cleaning the lunchroom and will eat in seclusion under the supervision of the Dean of Students or assigned monitor for the entire lunch period.
School Detention – Detentions may be assigned when a student has repeatedly broken a stated school rule or policy, or where the Administration deems it as an appropriate punishment for an individual occurrence. Detention will be held at dates and times set by the Dean of Students. Detentions take precedence over all non-academic activities, including athletic practices.
In-School Suspension – I.S.S. may be assigned at the discretion of the school administration, who will determine the length of the suspension. Teachers will provide academic work for the student to complete during the suspension. The student will have no contact with other students during this school day. Students in suspension, including athletes, may not participate in or attend school sponsored events (at home or away). A parent conference will be required before the student returns to the classroom.
Out-of-School Suspension – O.S.S. may be assigned at the discretion of the school administration, who will determine the length of the suspension. Students are expected to complete all missed assignments and submit them to the teacher upon their return to school. Students in suspension may not participate in school-sponsored events (at home or away). A parent conference will be required before the student returns to the classroom.
Probationary Contract – A probationary contract may be assigned when a student continually violates rules or for a particularly severe infraction. The establishment of a probationary contract will be assigned by the school administration. A student who violates the terms of this contract may be recommended for expulsion.
Expulsion - Expulsion will be given when the student's behavior is severe or is not changing through our normal disciplinary procedure. This can be the result of an individual situation or an ongoing problem. The decision to expel a student will be made by the school administration. If a student is asked to leave our school, they cannot attend any school sponsored events without permission from the school administration.

Off-Campus Behavior

Student conduct off campus is reflective of the values of Valor Christian School International and as such, it is important that every student behaves in a manner that supports the stated values of the school. Should a student choose to participate in behaviors off campus that undermine the values of VCSI, the student may be disciplined or removed from the school. Parents are expected to take appropriate measures to discourage illegal or immoral activity that takes place under their supervision.

Social Media

As students of VCSI, your behavior on Facebook, Twitter, Snapchat, Instagram, texts, and other social media should reflect the values and mission statement of our school. Administration reserves the right to deal with issues that come to our attention. This may include discipline and the request for a student to delete inappropriate posts.

Note: The administration reserves the right to search any person, electronic device, book bag, locker, or vehicle on the property.